

# 25 September 2023 - 1 October 2023

September 2023							October 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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## Monday 25 September

- 08:00 - 09:00 IT Training
- 09:30 - 10:30 Prep for Interview
- 14:00 - 15:00 Hold for Surveyors Magazine Interview - Darragh Lennon

## Tuesday 26 September

- 09:00 - 09:30 Prep Call Accounting Standards (Dara's Office) - Dara Deering
- 10:00 - 11:00 Impairment Process (Treasury Dock, MR 08.07 (6) MS Teams Room) - Sean Alger
- 12:30 - 14:00 Dara/Luke Lunch (Mayson Hotel next door. Meet in reception Treasury Dock) - Dara Deering
- 15:00 - 15:30 Debt Raising market conditions - HBFI/ KPMG (Microsoft Teams Meeting) - Denise Donovan

## Wednesday 27 September

- 09:30 - 09:45 Catch up (Dara's office) - Deirbhile Brennan
- 10:00 - 11:50 Formal EMT (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 12:00 - 12:30 Dara / Aileen (Aileen to call Dara on the mobile) - Dara Deering
- 14:00 - 15:00 Meeting with Dara Deering, HBFI (@ Dartry Mills, Dartry Road, Dublin 6) - Tony Reddy
- 16:30 - 16:55 Cossec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie

## Thursday 28 September

- 08:00 - 12:00 CIF Conference
- 14:00 - 17:00 HBFI Business Development Workshop (Treasury Dock (Training Room 1 (7th Floor)))

## Friday 29 September

- 09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 10:30 - 11:00 Debt Raising Market Conditions - Interpath/ HBFI (Microsoft Teams Meeting) - Denise Donovan
- 11:30 - 12:00 Dept of Finance / HBFI Catch Up (MR HBFI Office) - Dara Deering
- 12:00 - 13:00 Risk Week 2023: Climate Risk (Zoom - Virtual Classroom) - learning@ntma.ie
- 14:00 - 14:50 EMT Credit Committee (\*New time) (MR 08.06 (10) MS Teams Room) - Paula Flinter

## Saturday 30 September

## Sunday 1 October

# 2 October 2023 - 8 October 2023

October 2023							November 2023						
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## Monday 2 October

- 08:30 - 08:55 Review Team Charters
- 10:00 - 12:00 Finalise Board Paper

## Tuesday 3 October

- 10:30 - 10:55 Placeholder - Compliance catch up (Coffee dock : -1) - Deirbhile Brennan
- 15:00 - 15:30 Debt Raising market conditions - HBFI/ Deloitte (Microsoft Teams Meeting) - Denise Donovan

## Wednesday 4 October

- 09:30 - 09:55 Dara/Aislinn Catch Up (Dara's Office) - Dara Deering
- 10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI
- 11:30 - 11:55 Taxi to Ardstone - Dara Deering
- 12:00 - 13:00 Ardstone / HBFI (48 Fitzwilliam Sq. W (48 Fitzwilliam Sq. W, Dublin D02 EF89, County Dublin)) - Jessica Crowley
- 16:00 - 16:25 Compliance Catch Up - ARC Papers (MR 07.04 (6) MS Teams Room) - Cecilia Fourie
- 16:30 - 16:45 Compliance Catch up (DD office) - Deirbhile Brennan

## Thursday 5 October

- 09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 Dara/Martin Catch Up (Dara's Office) - Dara Deering
- 10:00 - 11:00 Hair at 10.10
- 12:00 - 12:30 HBFI(L) Prep (Dara's Office) - Dara Deering
- 15:00 - 15:45 HBFIL Board Meeting 05.10.23 (Treasury Dock - Via Zoom Conference Call) - Company Secretary HBFI

## Friday 6 October

## Saturday 7 October

## Sunday 8 October

# 9 October 2023 - 15 October 2023

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## Monday 9 October

08:00 - 09:00 Board Paper Review

## Tuesday 10 October

10:00 - 11:00 HBFI 5 Year Old Jan 2024- Plan (Dara's Office) - Dara Deering

11:45 - 12:35 Mason Hayes Curran - Market Update (MR 08.01 (26)\_Teams\_Zoom\_Webex Room) - Paula Flinter

14:00 - 15:00 Chair/CEO Pre Board Catch Up (Dara to call Marie) - Dara Deering

## Wednesday 11 October

10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI

12:00 - 12:15 NTMA Budget allocations (MR HBFI Office) - Denise Donovan

12:15 - 12:30 call with Ciara Lehane

14:00 - 15:00 Funding Landscape - Strategy Slides (Dara's Office) - Dara Deering

## Thursday 12 October

09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie

09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan

12:00 - 13:30 HBFI ARC Meeting. 12.10.23 (Room 08.01, Treasury Dock, North Wall Quay, Dublin 1) - Company Secretary HBFI

14:00 - 18:00 HBFI Board Meeting. 12.10.23 (Room 08.01, Treasury Dock, North Wall Quay, Dublin 1) - Company Secretary HBFI

## Friday 13 October

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13:00 - 13:30 Provisions query - wording (Microsoft Teams Meeting) - Ciara Lehane

14:00 - 15:00 Dara / Aileen Catch Up (MR HBFI Office) - Dara Deering

## Saturday 14 October

## Sunday 15 October

# 16 October 2023 - 22 October 2023

October 2023

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## Monday 16 October

- 10:00 - 10:50 Introduction - Oonagh** (MR HBFI Office) - Alice McKiernan
- 13:00 - 13:45 ISIF / HBFI - Catch up** (MR ISIF Office) - Nicola Shanks
- 14:00 - 17:30 Senior Leadership Sustainability Training (Oct 16th)** (8.01) - Emma Jane Joyce

## Tuesday 17 October

- 12:15 - 13:15 EMT Weekly** (MR 07.04) - Company Secretary HBFI
- 15:30 - 16:15 Dara Deering** (Frank's office) - Claire Noone
- 16:30 - 16:45 Post Board Catch Up - Strategy Day** (Dara's Office) - Dara Deering

## Wednesday 18 October

**08:00** - Dara Deering →

## Thursday 19 October

← - Dara Deering →

## Friday 20 October

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## Saturday 21 October

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## Sunday 22 October

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# 23 October 2023 - 29 October 2023

October 2023							November 2023						
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## Monday 23 October

17:30 - Dara Deering

## Tuesday 24 October

10:00 - 10:25 Pricing (Dara's Office) - Sean Alger  
 11:30 - 11:55 Strategy Slides Board  
 14:45 - 15:15 Coffee - Andrew and Dara (Coffee Dock) - Andrew O'Flanagan

## Wednesday 25 October

10:00 - 11:50 Formal EMT (MR 07.04 (6) MS Teams Room) - Paula Flinter  
 10:00 - 10:25 Placeholder: EMT CC - Company Secretary HBFI  
 14:00 - 14:30 HBFI(L) Prep (Dara's Office) - Dara Deering

## Thursday 26 October

09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie  
 09:30 - 12:30 HBFI Business Development Workshop (Treasury Dock (Training Room 2 (7th Floor)))  
 15:00 - 15:45 HBFI Board Meeting 26.10.2023 - Virtual (Treasury Dock via Zoom) - Company Secretary HBFI

## Friday 27 October

10:00 - 11:00 Compliance Courses  
 14:00 - 14:30 Quintain HOTs (MR HBFI Office) - Fergus Mangan  
 15:10 - 16:10 Dara/Aileen Catch Up (MR HBFI Office) - Dara Deering

## Saturday 28 October

## Sunday 29 October



# 6 November 2023 - 12 November 2023

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27	28	29	30				25	26	27	28	29	30	31	

## Monday 6 November

- 08:00 - 10:00 Prepare Slides Minister for Housing, CEO Update Board
- 15:30 - 15:55 EMT CC (MR 07.04 (6) MS Teams Room) - Cecilia Fourie
- 16:00 - 16:25 Pre Board Catch up (Dara's Office) - Dara Deering

## Tuesday 7 November

- 08:30 - 08:55 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 10:30 Annual Service Review Meeting - HBFI SLA (MR 03.01 (6) MS Teams Room) - Fiona Gilhawley
- 12:00 - 13:00 Business Wide Risk Assessment and AML Policy (MR HBFI Office) - Dara Deering
- 13:00 - 13:25 Pre Board Catch Up (Dara to call Marie) - Dara Deering
- 14:30 - 15:20 Budget 2024 assumptions (MR HBFI Office) - Denise Donovan
- 15:30 - 16:00 HBFI(L) Board Prep (Dara's office) - Fergus Mangan
- 17:00 - 17:45 HBFI(L) Reconvened Board Meeting (Virtual) (Treasury Dock Via Zoom) - Company Secretary HBFI

## Wednesday 8 November

- 08:00 - 10:00 HBFI Dara Deering (MR 08.03 (8)\_Teams\_Zoom\_Webex Room) - Reception
- 10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI
- 12:00 - 12:45 HBFI 2024 Internal Audit Planning meeting (Microsoft Teams Meeting) - Walsh, Julia
- 14:00 - 15:00 Finalise Board Papers

## Thursday 9 November

- 09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 11:00 - 11:25 Q3 Finance Service Review - HBFI (MR 04.01 (6) MS Teams Room) - Fiona Gilhawley
- 14:30 - 15:30 Dara/ Ray Catch Up (Coffee Dock -1) - Dara Deering

## Friday 10 November

- 09:00 - 10:00 Finalise Slides Minister for Housing
- 10:30 - 11:15 Pipeline (MR HBFI Office) - Fergus Mangan
- 11:45 - 13:15 Meet Michael in Marker Hotel at 12
- 14:00 - 14:50 Catch Up (Dara's office) - Eimear Tully

## Saturday 11 November

## Sunday 12 November

# 13 November 2023 - 19 November 2023

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27	28	29	30				25	26	27	28	29	30	31

## Monday 13 November

- 11:30 - 12:00 **HBFI/KPMG Banking Market** (Microsoft Teams Meeting) - Cryan, Hazel
- 12:30 - 14:00 **Marie/Dara Lunch** (Mayson Hotel - Meet in Reception Treasury Dock) - Dara Deering

## Tuesday 14 November

- 10:00 - 10:25 **Catch Up** (MR HBFI Office) - Paula Flinter
- 14:00 - 15:00 **Dara/Darragh Catch up** (Dara's Office) - Dara Deering
- 15:30 - 15:55 **Employee Engagement Survey** (DD Office) - Laura Finnegan
- 16:00 - 16:50 **Pricing Review** (Dara's Office) - Sean Alger

## Wednesday 15 November

- 08:30 - 09:00 **Catch up re EMT Risk** (Dara's Office) - Dara Deering
- 09:30 - 12:30 **Confirmed - Inclusive Leadership training** (MS Teams link below) - Claire Noone
- 13:00 - 14:00 **EMT Weekly - Followed by EMT Risk** (MR 08.03) - Company Secretary HBFI
- 14:00 - 15:30 **EMT Risk** (MR 07.04 (6) MS Teams Room) - Paula Flinter

## Thursday 16 November

- 09:00 - 09:25 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 10:30 - 10:55 **Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan
- 12:00 - 14:00 **HBFI Board Meeting. 16.11.23** (Virtually via Zoom) - Company Secretary HBFI
- 17:00 - 20:00 **Women in Infrastructure Event - Treasury Dock** (Treasury Dock - 8th Floor) - NDFA Events

## Friday 17 November

- 10:00 - 12:00 **Minutes, Strategy Papers**
- 14:00 - 15:30 **Prep Minister for Housing Meeting**

## Saturday 18 November

## Sunday 19 November



# 20 November 2023 - 26 November 2023

November 2023							December 2023						
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27	28	29	30				25	26	27	28	29	30	31

## Monday 20 November

- 09:30 - 09:55 Pricing Discussion (Dara's Office) - Thomas Kearns
- 10:15 - 10:45 Dara/Denise Catch Up (Dara's Office) - Dara Deering
- 12:00 - 12:30 Deloitte Impairment Paper (DD Office) - Sean Alger
- 13:30 - 16:00 BCP Site Visit

## Tuesday 21 November

- 09:30 - 10:00 Prep for Meeting Minister for Housing (Dara's Office) - Dara Deering
- 10:30 - 11:30 Darragh/Dara Catch Up (Dara's Office) - Dara Deering
- 11:30 - 11:55 Dara/John Catch Up (Dara's Office) - Dara Deering
- 15:30 - 17:30 HBFi Dara Deering (MR 08.03 (8)\_Teams\_Zoom\_Webex Room) - Reception

## Wednesday 22 November

- 10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFi
- 12:00 - 14:00 Hold Lunch with Des at 12.30 (Buswells Hotel) - Dara Deering
- 14:00 - 17:00 Hold Minister for Housing (Leinster House) - Dara Deering

## Thursday 23 November

- 09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 12:00 - 13:00 International Mens Day (Treasury Dock (8th Floor MR 08.04 & MR 08.06))
- 18:00 - 23:00 KPMG Irish Independent Property Industry Excellence Awards 2023 | Thursday, 23 November (The Convention Centre Dublin, Spencer Dock, N Wall Quay, North Dock, Dublin 1, D01 T1W6)

## Friday 24 November

- 11:00 - 12:00 Dara/ Aileen call. (Aileen to call Dara.) - Dara Deering

## Saturday 25 November

## Sunday 26 November

# 27 November 2023 - 3 December 2023

November 2023							December 2023						
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27	28	29	30				25	26	27	28	29	30	31

## Monday 27 November

- 09:30 - 10:00 **Governance File Catch Up** - Cecilia Fourie
- 10:00 - 10:50 **BWRA Updates** (MR 07.04 (6) MS Teams Room) - Joe Colgan
- 12:00 - 12:30 **Gender Matters Pre Meeting** (Microsoft Teams Meeting) - Clodagh Denny
- 14:00 - 14:30 **HBFI** (Microsoft Teams Meeting) - Dara Deering
- 16:00 - 16:50 **Market Feedback Discussion** (MR HBFI Office) - Darragh Lennon

## Tuesday 28 November

- 12:00 - 12:30 **Catch up on HBFI 5 year event** (MR HBFI Office) - Darragh Lennon
- 14:00 - 15:00 **Prep for IHBA Conference**
- 16:30 - 17:00 **Catch Up - Ken Slattery** (Via Teams/Dara Office) - Company Secretary HBFI

## Wednesday 29 November

- 07:00 - 12:00 **IHBA Prospects 2024 Crowne Plaza Santry** - Dara Deering
- 14:30 - 15:20 **Gender Matters** (Microsoft Teams Meeting) - Clodagh Denny

## Thursday 30 November

- 09:00 - 09:25 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 **Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan
- 10:00 - 11:00 **Hair at 10.15**
- 12:00 - 12:45 **Dara Deering** (Frank's office) - Claire Noone
- 13:30 - 15:00 **Formal EMT** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 13:30 - 13:55 **Placeholder: EMT CC** (MR 08.05/Teams) - Company Secretary HBFI

## Friday 1 December

## Saturday 2 December

## Sunday 3 December

# 4 December 2023 - 10 December 2023

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## Monday 4 December

- 08:30 - 08:55 **HBFI(L) Prep** - Dara Deering
- 09:10 - 09:40 **HBFI(L) Board Meeting** (MR08.04 Treasury Dock via ZOOM) - Company Secretary HBFI
- 15:00 - 15:30 **Dara/Aileen Catch Up** (Microsoft Teams Meeting) - Dara Deering

## Tuesday 5 December

- 10:30 - 11:30 **HBFI RemCo - Virtual Meeting** (Treasury Dock - Via Zoom) - Company Secretary HBFI
- 18:00 - 21:00 **IIP Christmas Drinks and Canapes 2023 - Save the Date** (Shelbourne Hotel - Adams Suite) - Pat Farrell
- ▣ 18:30 - 21:30 **Invitation: IWF Ireland - Christmas dinner - Tuesday, 5 December 2023 @ Tue Dec 5, 2023 6:30pm - 9:30pm (GMT) (dara.deering@hbfi.ie)** (Fitzwilliam Lawn Tennis Club, Winton Rd, Ranelagh, D06 X6X2) - [REDACTED]

## Wednesday 6 December

- 08:30 - 08:55 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie 🗣️
- 09:30 - 09:55 **IA catch up pre-ARC** (Microsoft Teams Meeting) - Aislinn Redmond
- 10:00 - 11:30 **EMT Weekly** (MR 07.04) - Company Secretary HBFI 🗣️
- 14:00 - 14:45 **Compliance Periodic Meeting (HBFI)** (MR 06.07 (8) MS Teams Room) - Cian McGowan
- 18:00 - 21:00 **ISIF Dinner**

## Thursday 7 December

- 08:00 - 12:30 **SCSI Conference** (Croke Park)
- 15:00 - 15:25 **Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan 🗣️

## Friday 8 December

- 10:30 - 11:00 **Quarterly KPI discussion** (MR 08.01 (26)\_Teams\_Zoom\_Webex Room) - Helen O'Sullivan
- 11:00 - 11:30 **EMT CC Meeting** (MR08.01) - Company Secretary HBFI
- 12:30 - 14:30 **HBFI Team Meeting** (MR 08.01) - Company Secretary HBFI
- ▣ 18:00 - 23:30 **Save The Date: Treasury Dock Christmas Party** (Cafe En Seine) - SportsandSocial

## Saturday 9 December

## Sunday 10 December

# 11 December 2023 - 17 December 2023

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## Monday 11 December

- 11:00 - 12:00 Q1 Pipeline (Dara's Office) - Dara Deering
- 13:30 - 14:00 Taxi to Cairn Homes - Dara Deering
- 14:00 - 15:00 HBFI - Cairn (Cairn offices) - Fergus Mangan

## Tuesday 12 December

- 09:15 - 10:15 HBFI Quarterly Meeting with DoF (Treasury Dock - Room 08 08) - Paula Flinter
- 13:00 - 14:00 Equality Committee Meeting (MR08.06) - Alice McKiernan
- 15:30 - 17:00 Save The Date: NTMA Choir Christmas Concert (Lotts) - SportsandSocial

## Wednesday 13 December

- 10:30 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI
- 12:00 - 12:25 Discuss KPIs for next year (Your office) - Denise Donovan
- 14:00 - 15:00 Pre Board Call Dara/Marie (Dara to call Marie on the mobile) - Dara Deering

## Thursday 14 December

- 09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 10:00 - 10:50 Email Invites from DD - Caragh Hyland
- 12:00 - 13:30 HBFI ARC Meeting. 14.12.23 (Room 08.01, Treasury Dock, North Wall Quay, Dublin 1) - Company Secretary HBFI
- 14:00 - 18:00 HBFI Board Meeting. 14.12.23 (Room 08.01, Treasury Dock, North Wall Quay, Dublin 1) - Company Secretary HBFI
- 17:00 - 18:30 Christmas Drinks with HBFI Board (MR 08.04) - Company Secretary HBFI

## Friday 15 December

- 10:00 - 12:00 Strategy Slides

## Saturday 16 December

## Sunday 17 December

# 18 December 2023 - 24 December 2023

December 2023

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January 2024

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## Monday 18 December

- 11:00 - 11:30 ERGs/ Gender Matters (Dara's Office) - Dara Deering
- 16:00 - 16:25 Quick Brainstorm on Invite List - Darragh Lennon

## Tuesday 19 December

- 08:35 - 09:00 Catch Up (TD) - Shane Hartney
- 10:00 - 10:25 Strategy Slides (MR HBFI Office) - Paula Flinter
- 10:30 - 11:30 HBFI / DB Intro Financing Call (Microsoft Teams Meeting) - Robin Thompson
- 12:00 - 12:25 Insurance renewals (Your office) - Denise Donovan
- 12:30 - 13:00 Dara/Niall Catch Up (Dara's Office) - Dara Deering
- 14:00 - 14:30 LTC/Peak Funding Discussion (Dara's Office) - Sean Alger

## Wednesday 20 December

- 10:00 - 11:50 EMT CC followed by Formal EMT (Room 08 01) - Paula Flinter
- 15:00 - 15:25 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan

## Thursday 21 December

## Friday 22 December

## Saturday 23 December

## Sunday 24 December

# 25 December 2023 - 31 December 2023

December 2023

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January 2024

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**Monday 25 December**

**Tuesday 26 December**

**Wednesday 27 December**

**Thursday 28 December**

- 09:00 - 09:25 Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan

**Friday 29 December**

**Saturday 30 December**

**Sunday 31 December**