

26 September 2022 - 2 October 2022

September 2022							October 2022							
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26 September

- 10:00 - 10:50 Bus Dev Team Meeting - Caragh Hyland
- 10:30 - 10:55 Board Paper Catch Up - Dara Deering
- 14:00 - 14:50 HBFi / Pearl (Oyster Point, Temple Road, Blackrock) - David O'Doherty
- 16:30 - 16:55 Catch Up (Dara's office) - Sean Alger

27 September

- 08:00 - 09:00 Housing Commission meeting (Dara's office) - Fergus Mangan
- 10:00 - 11:00 Dara / Martin Catch Up - Dara Deering
- 12:00 - 12:30 Q4 Pipeline (TBC) - Dara Deering
- 14:00 - 14:30 Contact Marie Hunt for Coffee, and Diary to Contact Michael in BOI
- 16:30 - 16:55 HBFi(L) Board Prep (TBC) - Dara Deering
- 18:00 - 19:00 EY virtual Budget Briefing (Joining link to be shared asap)

28 September

- 10:00 - 11:00 Insurance presentation (MR 08.10 (8)) - Riona Lynch
- 11:00 - 12:50 Formal EMT (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 14:00 - 15:20 EMT RISK (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 16:00 - 16:50 HBFi & HBFi(L) Board Meetings 28th September 2022 (MR 07.04 (6) MS Teams Room) - Company Secretary HBFi
- 17:00 - 17:30 Croi Conaithe - HBFi Appetite to Fund - David O'Doherty
- 18:30 - 20:30 IWF Ireland event @ 6.30pm - 'Your One Wild and Precious Life' with Maureen Gaffney (8th Floor - Room 04 & 06) - Claire Noone

29 September

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan
- 10:00 - 10:25 Catch up (Microsoft Teams Meeting) - Sinead Flanagan
- 11:30 - 11:55 EMT CC - Review papers (MR 07.04 (6) MS Teams Room) - Company Secretary HBFi
- 14:00 - 15:00 HBFi/IGBC Webinar - Caragh Hyland
- 16:30 - 17:30 Annual SLA Service Review Committee meeting - HBFi (MR 04.05 (12) MS Teams Room) - Fiona Gilhawley

30 September

- 10:00 - 11:00 Prepare Board Papers
- 11:00 - 12:00 Media Response

1 October

2 October

3 October 2022 - 9 October 2022

October 2022							November 2022						
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3 October

- 09:00 - 09:50 **Bus Dev Team Meeting** (MR 07.04 (6) MS Teams Room) - Caragh Hyland
- 10:00 - 11:20 **CHMC Meeting** - Dara Deering
- 10:00 - 11:00 **CMHC & NTMA meeting** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Carmel Rochford
- 11:30 - 11:50 **Catch Up - Gender Matters Sub Group** (Microsoft Teams Meeting) - Aideen Murphy
- 14:00 - 14:25 **HBFIL CC prep** (Dara's office) - Paula Flinter
- 15:00 - 15:45 **Dara Deering** (Frank's office) - Claire Noone

4 October

- 10:00 - 10:25 **Board prep** (Dara's office) - Paula Flinter
- 15:00 - 16:30 **McGarrell Reilly - Hansfield Investments Two Ltd - ON Site Meeting** (Hansfield, Dublin 15) - David Casey

5 October

- 08:40 - 09:40 **Housing / HBFI Catch Up** (Starbucks CHQ) - Dara Deering
- 10:00 - 11:50 **EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 12:00 - 12:25 **Ministerial Review - draft HBFI submission** (MR 07.04 (6) MS Teams Room) - Denise Donovan
- 14:00 - 14:50 **Gender Matters** (Microsoft Teams Meeting) - Clodagh Denny
- 15:00 - 15:25 **ARC Prep 13th Oct** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 16:00 - 16:25 **NTMA recharge - budget for 2023** (Your office) - Denise Donovan

6 October

- 08:30 - 15:00 **CIF Annual Conference 2022** (Croke Park Dublin)
- 16:00 - 16:30 **HBFI/Procurement 2023 Allocation** (Microsoft Teams Meeting) - Ruth Collins

7 October

- 10:00 - 12:00 **2 Year Review**

8 October

9 October

10 October 2022 - 16 October 2022

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10 October

- 09:30 - 10:00 **Prep Meeting** (Dara's Office) - Dara Deering
- 10:00 - 10:50 **Bus Dev Team Meeting** (MR 07.04 (6) MS Teams Room) - Caragh Hyland
- 11:00 - 11:25 **Discuss protocol** (Dara's office) - Paula Flinter
- 12:30 - 12:55 **HBFI/Procurement** (MR 04.05 (12) MS Teams Room)
- 15:00 - 16:00 **Dara/Sean/Claire** (Mayson Hotel) - Dara Deering

11 October

- 10:30 - 12:30 **Conor Daly Property Bridges at 11.15** (Merrion Hotel)
- 14:00 - 15:00 **HBFI** (Via Teams) - Denise Donovan

12 October

- 09:00 - 09:25 **Board Prep - Key Messaging for Thursday** (David, Fergus and I are in the office so we will call you on your mobile) - Dara Deering
- 10:00 - 11:50 **EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 12:00 - 12:30 **Call with Martin Whelan**
- 14:30 - 14:55 **board prep** (dara's office) - Paula Flinter
- 15:00 - 16:00 **Board Prep**

13 October

- 09:15 - 09:45 **Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- 10:00 - 11:00 **Call with Marie Collins and Dara Deering** (Dara to call Marie) - Dara Deering
- 11:30 - 13:30 **HBFI ARC Meeting. 13th October 2022** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Company Secretary HBFI
- 14:00 - 18:00 **HBFI Board Meeting. 13th October 2022** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Company Secretary HBFI
- 14:00 - 14:30 **HBFI Board Update - In Person 8-01** - Dara Deering

14 October

- 08:15 - 08:45 **HR Discussion** (Microsoft Teams Meeting) - Siobhan Keeling
- 09:30 - 10:00 **Taxi to LDA** - Dara Deering
- 10:00 - 11:00 **LDA _ HBFI Catch Up** (Meeting Room - Shannon) - John Coleman
- 12:30 - 14:20 **Castlethorn Meeting** (MR 08.04 (12)_Zoom Room) - Shane Hartney
- 12:30 - 13:30 **HBFI / Chartered Land** (Home Building Finance Ireland (1 North Wall Quay, Dublin 1 D01 T8Y1, County Dublin)) - Olivia Leahy
- 15:00 - 16:00 **HR Matter** (MR 08.04 (12)_Zoom Room) - Siobhan Keeling

15 October

16 October

17 October 2022 - 23 October 2022

October 2022							November 2022						
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17 October

- **09:00 - 10:00 HBFI / ISIF** (Coffee Dock) - Fergus Mangan
- **10:00 - 11:30 Stakeholder Engagement - Our Lens for 2023** (Treasury Dock 08-06) - Dara Deering
- **11:30 - 11:55 HR Discussion** (Microsoft Teams Meeting) - Siobhan Keeling
- **11:30 - 12:00 Sinead Brennan's Zoom Meeting**
This item has been redacted pursuant to S.32(1)(c) of the Pol Act
[Redacted] - Sinead Brennan
- **12:00 - 12:30 Sept KPIs** (MR 07.04 (6) MS Teams Room) - Helen O'Sullivan
- **12:30 - 13:00 Bus Dev Team Meeting** - Caragh Hyland ☺
- **15:00 - 15:25 Skills Matrix - Survey Monkey** (Dara's office) - Paula Flinter

18 October

- **09:30 - 10:30 2 Year Review** - Dara Deering
- **11:00 - 12:30 2 Year Plan**

19 October

- **08:30 - 09:00 Helen re Corporate Insurance**
- **10:00 - 11:00 EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter ☺
- **11:00 - 11:30 EMT CC** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- **12:00 - 13:00 Castlethorn & Greenacres** (Dara's office) - Fergus Mangan

20 October

- **09:15 - 10:00 Castlethorn follow-up** (Dara's office) - Fergus Mangan
- **11:00 - 11:25 Call Paula**
- **11:30 - 12:30 Calls with BD Team**
- **14:00 - 14:25 Debt Funding Procurement- comments** (Shane we will call you) - Dara Deering
- **15:00 - 15:25 Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan ☺
- **15:30 - 15:55 Bring home IPAD, Chargers Etc**

21 October

■ Annual Leave

22 October

23 October

24 October 2022 - 30 October 2022

October 2022							November 2022						
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24 October

00:00 Annual Leave →

25 October

← Annual Leave →

26 October

← Annual Leave →

10:00 - 11:50 EMT Weekly meeting (MR 07.04 (6) MS Teams Room) - Paula Flinter

27 October

← Annual Leave →

28 October

← 00:00 Annual Leave

15:00 - 15:30 HBFIL CC Meeting (MR 08.03 (8)_Teams_Zoom_Webex Room;

This item has been redacted pursuant to S.32(1)(c) of the Pol Act

[Redacted] - Paula Flinter

29 October

30 October

31 October 2022 - 6 November 2022

October 2022							November 2022						
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31 October

12:00 - 12:50 **HBFI L&D catchup** (Microsoft Teams Meeting) - Fiona Mehigan

1 November

- 09:30 - 09:55 **Martin Whelan re 2 Year Review**
- 10:30 - 10:55 **Skills survey catch up** (Microsoft Teams Meeting) - Paula Flinter
- 11:00 - 11:30 **Bus Dev Team Meeting** (MR 07.01 (6) MS Teams Room) - Caragh Hyland
- 13:00 - 13:45 **Updated invitation: Bisnow Ireland Prep Call: Addressing Headwinds & Opportun... @ Tue 1 Nov 2022 1pm - 1:45pm (GMT) (dara.deering@hbfi.ie)** (<https://bisnow.zoom.us/j/86477419079>) - beth.beeson@bisnow.com
- 15:30 - 15:55 **Funding Teaser** (Dara's Office) - Dara Deering

2 November

- 09:00 - 10:00 **Board Strategy Day - HBFI Input** (Dara's Office) - Dara Deering
- 10:00 - 11:50 **Formal EMT** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 14:00 - 14:25 **HBFI Credit Committee - Review Papers** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 14:30 - 15:00 **HBFI Funding Teaser** (Microsoft Teams Meeting) - Denise Donovan
- 16:00 - 16:25 **ISIF facility - review of prepayment clauses** (Dara's office) - Paula Flinter
- 16:30 - 16:55 **Co Sec Prep** (Dara's Office) - Company Secretary HBFI

3 November

- 13:00 - 13:30 **HBFI Funding - approach to market** (Microsoft Teams Meeting) - Denise Donovan
- 15:30 - 15:55 **Protocol** (Microsoft Teams Meeting) - Sinead Flanagan
- 16:00 - 16:25 **HBFI Funding - approach to market** (Microsoft Teams Meeting) - Denise Donovan
- 16:30 - 16:55 **EMT CC** (MR 07.01 (6) MS Teams Room) - Paula Flinter

4 November

- 10:00 - 12:00 **Finalise 2 Year Paper for Board.**
- 14:00 - 15:30 **Prep for Bisnow Conference**

5 November

6 November

7 November 2022 - 13 November 2022

November 2022						
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December 2022						
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7 November

- 10:00 - 10:50 **Bus Dev Team Meeting** (MR 07.04 (6) MS Teams Room) - Caragh Hyland 🗣️
- 11:00 - 11:25 **Social Media Audit** (Dara's Office) - Dara Deering
- 14:00 - 15:30 **Stakeholder Engagement - Follow Up Meeting** (MR 08.04 (12)_Zoom Room) - Caragh Hyland

8 November

- 09:30 - 09:55 **2023 Budget** (MR 07.04 (6) MS Teams Room) - Denise Donovan
- 10:00 - 11:00 **HBFI Strategy Day** - Dara Deering
- 11:00 - 11:30 **Q3 Finance Service Meeting - HBFI** (MR 04.05 (12) MS Teams Room) - Fiona Gilhawley
- 12:00 - 13:00 **Customer Meeting** (Treasury Dock, North Wall Quay Dublin 1) - Dara Deering
- 12:00 - 13:00 **Customer Meeting** (MR 08.05 (8)) - Reception
- 14:30 - 15:15 **Compliance Periodic Meeting (HBFI)** (MR 06.07 (8) MS Teams Room) - Cian McGowan

9 November

- 09:00 - 09:30 **Strategic Review** - Dara Deering
- 09:30 - 10:00 **Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan 🗣️
- 10:00 - 11:30 **EMT CC followed by EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter 🗣️
- 11:30 - 12:00 **This item has been redacted** (Via teams) - Denise Donovan
- 14:00 - 17:00 **Hold Prep Housing Event**

10 November

- 10:00 - 20:00 **Bisnow Event 12-7 pm** - Dara Deering
- 12:30 - 14:30 **Updated invitation: Bisnow Event: Panel - Dublin's Housing Supply and Pipelin... @ Thu 10 Nov 2022 12:30pm - 2:30pm (GMT) (dara.deering@hbfi.ie)** (Aviva Stadium, Lansdowne Rd, Dublin 4, Ireland) - beth.beeson@bisnow.com
- 14:00 - 14:50 **Gender Matters** (Microsoft Teams Meeting) - Clodagh Denny 🗣️

11 November

- 09:15 - 10:30 **GoToWebinar - Office of the Comptroller Auditor General | Assurances Snapshot Views & Perspectives, Autumn 2022| Live Webinar** (GoToWebinar - See conference call information below) - governance@ipa.ie
- 12:00 - 12:30 **HBFI Planning Meeting** (Microsoft Teams Meeting) - Hutchinson, Emma
- 17:30 - 17:55 **CRM Release 20 - please stay out of CRM for duration of deployment** - Helen O'Sullivan

12 November

13 November

14 November 2022 - 20 November 2022

November 2022						
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14 November

- **10:00 - 12:00 Bus Dev Team Meeting - Q1 Events Planning** (MR 07.04 (6) MS Teams Room) - Caragh Hyland
- **12:00 - 12:50 Dara/David Catch Up** - Dara Deering
- **14:00 - 14:30 Dara/David Catch Up** (Dara's Office) - Dara Deering
- **15:00 - 15:45 Dara Deering** (Frank's office) - Claire Noone
- **16:00 - 16:25 Operating cashflow** (Your office) - Denise Donovan
- ▨ **16:30 - 16:55 HBFI & PWC update** (MR 07.04 (6) MS Teams Room)

15 November

- **11:00 - 12:00 Hybrid Programme Committee (hybrid)** (MR 06.07 (8) MS Teams Room) - Lynn Rochford
- **14:30 - 15:00 Oct KPIs** (Microsoft Teams Meeting) - Helen O'Sullivan
- **15:30 - 16:00 Pre Board Call Chair and CEO** (I will call your mobile)

16 November

- **10:00 - 11:50 EMT CC followed by EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- **12:30 - 13:00 Board Prep** (MR 07.04 (6) MS Teams Room) - Fergus Mangan
- **12:30 - 13:00 HBFI(L Board Prep** (Dara's Office) - Dara Deering
- **14:00 - 14:25 Co Sec Prep for Board** (Dara's office) - Paula Flinter
- **15:30 - 16:30 Dept of Finance / HBFI Meeting** (MR 07.04 (6) MS Teams Room) - Dara Deering

17 November

- **09:15 - 09:45 Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- **12:00 - 14:00 HBFI Board Meeting. 17th November 2022.** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Company Secretary HBFI
- **16:30 - 16:55 Taxi at 17.30**
- **17:00 - 21:00 ISIF Event** (Intercontinental Hotel)

18 November

- **09:00 - 11:00 2 Year Review Comments**
- **14:30 - 15:30 2 year review** (Dara to call) - Denise Donovan

19 November

20 November

21 November 2022 - 27 November 2022

November 2022						
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December 2022						
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21 November

- 11:00 - 11:50 **Bus Dev Team Meeting** (MR 07.01 (6) MS Teams Room) - Caragh Hyland
- 12:00 - 13:00 **HBFI/Primera Capital - HISCo Strategic Review** (HBFI Offices Treasury Dock North Wall Quay Dublin 1 D01 A9T8) - Michael Barrett
- 12:00 - 13:00 **Primera / HisCo meeting** (MR 08.07 (6)) - Fergus Mangan
- 15:00 - 15:25 **Crescent Sites** (Dara's office) - Sean Alger
- 16:00 - 16:25 **HBFI & PWC (Funding)** (Microsoft Teams Meeting) - Shane Hartney

22 November

- 09:00 - 09:30 **C&AG Audit** (Dara's Office) - Dara Deering
- 10:00 - 11:00 **Dara Deering Meeting** (MR 08.07 (6)) - Reception
- 10:00 - 11:00 **Dara Deering/PF - Coffee** (Home Building Finance Ireland (1 North Wall Quay, Dublin 1 D01 T8Y1, County Dublin)) - Pat Farrell
- 11:30 - 12:15 **New Time Proposed: Crescent Sites** - Dara Deering
- 12:30 - 13:30 **Review REMCO Slides**
- 15:00 - 16:00 **Sean O'Neill - Park** (Park HQ, Carrickmines) - Fergus Mangan

23 November

- 09:30 - 10:00 **Crescent Site** (Dara's Office) - Dara Deering
- 10:00 - 11:50 **EMT Credit Committee & EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 14:00 - 14:25 **Q4 Pipeline** (Dara's Office) - Dara Deering
- 16:00 - 16:25 **Dec Board Planning** (Dara's office) - Paula Flinter

24 November

- 09:15 - 09:45 **Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- 11:30 - 12:30 **Review CAs for Funding Project**
- 14:30 - 14:55 **Skills Survey** (Dara's office) - Paula Flinter
- 15:00 - 15:25 **Discussion re Board Evaluation** (Dara's office) - Paula Flinter
- 15:30 - 15:45 **Strategy Deck Slides** (Dara's Office) - Thomas Kearns

25 November

- 11:00 - 12:00 **HBFI** (Ballymore, Royal Canal Park) - Patrick Phelan

26 November

27 November

28 November 2022 - 4 December 2022

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28 November

- 10:00 - 10:50 Bus Dev Team Meeting (MR 07.04 (6) MS Teams Room) - Caragh Hyland
- 11:00 - 11:15 Quick Catch Up - Dara Deering
- 16:00 - 16:25 HBFi & PWC (Funding) (Microsoft Teams Meeting) - Shane Hartney

29 November

- 10:00 - 10:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 11:00 - 11:25 Intro Meeting - Board Evaluation (MR 07.01 (6) MS Teams Room) - Paula Flinter
- 12:00 - 12:25 This item has been redacted (Dara office) - Fergus Mangan

30 November

- 09:00 - 10:15 EMT CC followed by EMT Weekly meeting (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 10:30 - 12:30 Dara Deering Meeting (MR 08.06 (10)) - Reception
- 10:30 - 12:00 Review of KPMG Report - Drivers of Cost and Availability of Finance (NTMA Offices Treasury Dock - Room 8-06) - Dara Deering
- 14:00 - 15:00 Finance Function Strategy - HBFi (MS Team Invite to issue separately) - Jim Deery
- 15:00 - 15:30 HBFi Funding (Microsoft Teams Meeting) - Denise Donovan
- 16:00 - 16:50 HBFi Way - Follow Up (MR Dara Deering; MR 07.04 (6) MS Teams Room) - Fergus Mangan

1 December

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan
- 10:00 - 11:00 In Person Event | 'Mince Pies, Mingling and Movember Shaving' (-1 Treasury Dock) - Aideen Murphy
- 14:00 - 15:00 REMCO Prep

2 December

3 December

4 December

5 December 2022 - 11 December 2022

December 2022							January 2023						
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5 December

- **08:30 - 08:55 Finalise slides for DOF**
- **09:30 - 10:00 Bus Dev Team Meeting** (MR 04.04 (4) MS Teams Room) - Caragh Hyland 🗓
- **13:40 - 13:55 catch up prior to remco** (Microsoft Teams Meeting) - Fiona Mehigan
- **14:00 - 15:00 REMCO Meeting** (MR 08.03 (8)_Teams_Zoom_Webex Room;
This item has been redacted pursuant to S.32(1)(c) of the FOI Act
[REDACTED]) - Paula Flinter

6 December

- **11:30 - 11:55 Co Sec Prep** (Dara's Office.) - Company Secretary HBFI
- **12:00 - 12:30 Board Paper Catch Up** (MR Dara Deering) - Dara Deering
- **14:30 - 15:20 HBFI Quarterly Meeting** (MR Dara Deering) - Paula Flinter
- **15:30 - 16:30 Strategy Day - Catch Up** (Dara's Office) - Dara Deering

7 December

- **09:30 - 09:55 Board Paper** - Dara Deering
- **10:00 - 11:50 EMT CC followed by Formal EMT** (MR 07.04 (6) MS Teams Room) - Paula Flinter 🗓
- **12:30 - 13:00 Pay review process** (Microsoft Teams Meeting) - Sinead Brennan

8 December

- **08:00 - 11:00 IHBA - Prospects 2023 Workshop** (Crowne Plaza Hotel, Northwood, Santry) - Caragh Hyland
- **12:00 - 12:30 Catch up SH/DD** (DD Office) - Shane Hartney
- 🗓 **14:00 - 14:25 HBFI & PWC (Funding)** (Microsoft Teams Meeting) - Shane Hartney 🗓
- **14:30 - 14:55 Review DoF Email** - Dara Deering

9 December

- **10:00 - 11:00 D Res Meeting** (D Res office, Donnybrook) - Fergus Mangan
- **10:00 - 11:00 HBFI** (DRES Properties (Donnybrook House, 36-42 Donnybrook Road, Dublin City D04 WN59, County Dublin, Ireland)) - Patrick Durkan

10 December

11 December

12 December 2022 - 18 December 2022

December 2022							January 2023						
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12 December

- **10:00 - 10:50 Bus Dev Team Meeting** (MR Dara Deering) - Caragh Hyland 🗓️
- **12:00 - 12:50 HBFI L&D catchup** (Microsoft Teams Meeting) - Fiona Mehigan 🗓️
- **15:30 - 16:00 Gender Matters** (Microsoft Teams Meeting) - Clodagh Denny 🗓️

13 December

- **09:00 - 10:00 Team Meeting Prep**
- **10:00 - 10:25 Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie 🗓️
- **10:30 - 11:00 Expenses** (Dara's Office) - Dara Deering
- **11:30 - 11:55 Call with Dept of Finance**
- **16:30 - 17:00 HBFI(L) and Greenacres Update** (Dara's Office) - Dara Deering

14 December

- **09:00 - 09:15 Messaging PRP/Pay** (MR Dara Deering) - Dara Deering
- **09:30 - 11:00 EMT CC followed by EMT Weekly meeting** (MR 07.04 (6) MS Teams Room) - Paula Flinter 🗓️
- **11:00 - 11:45 CEO/Chair Catch Up** (I will call you) - Dara Deering
- **13:15 - 14:15 HBFI Team meeting** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Reception

15 December

- **09:15 - 09:45 Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan 🗓️
- **12:00 - 13:30 HBFI ARC Meeting. 15th December 2022** (Treasury Dock.) - Company Secretary HBFI
- **13:30 - 13:55 Lunch** (Room 08 05 Treasury Dock) - Paula Flinter
- **14:00 - 18:00 HBFI Board Meeting. 15th December 2022.** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Company Secretary HBFI

16 December

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17 December

18 December

19 December 2022 - 25 December 2022

December 2022							January 2023						
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19 December

- 09:30 - 09:55 Call with Dept of Finance
- 10:00 - 10:25 Board Strategy Day - Discussion (Dara's Office) - Dara Deering
- 11:00 - 11:30 Stakeholder Engagement Plan - Follow Up (MR 08.04 (12)_Zoom Room) - Caragh Hyland
- 12:00 - 12:25 Nov KPIs (MR 07.04 (6) MS Teams Room) - Helen O'Sullivan
- 12:30 - 12:45 David Fox - Quick Catch Up - Dara Deering
- 13:30 - 13:55 Taxi at 1.30 pm to LDA - Dara Deering
- 14:00 - 15:00 LDA | HBFI Catch Up (Meeting Room - Shannon) - John Coleman
- 16:30 - 17:30 KPMG/HBFI/DOF - Follow on Meeting (MR 07.04 (6) MS Teams Room; MR Dara Deering) - Dara Deering

20 December

- 09:00 - 09:15 Catch Up Re Expenses (I will call you) - Dara Deering
- 10:00 - 10:25 Strategy Day Prep (MR Dara Deering) - Cecilia Fourie
- 10:30 - 10:55 Catch up M Heads of Terms (Fergus we will call you)
- 11:30 - 12:30 Dara Deering and Graham Doyle (Custom House, Dublin 1) - Dara Deering
- 14:00 - 16:00 HFA Investment Workstream - funding actions subgroup (Department of Finance, Block 1, Miesian Plaza, 50 – 58 Lower Baggot Street, Dublin, D02 XW14) - Aileen Gleeson (DFIN)
- 17:00 - 17:30 HBFI Annual Statement of Interests (Microsoft Teams Meeting) - Louise Gaffney

21 December

- 09:00 - 09:15 CIS and HBFI meeting (MR 07.01 (6) MS Teams Room) - Caoimhe Donoghue
- 09:15 - 09:30 HBFI FoI Publication Scheme - CEO diary Q3 (MR 07.01 (6) MS Teams Room) - Caoimhe Donoghue
- 10:00 - 11:50 EMT CC followed by EMT Weekly meeting (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 11:30 - 11:55 HBFI(L) Credit Committee Prep - Dara Deering
- 12:00 - 12:30 Pipeline Jan / Q1 - Dara Deering
- 13:30 - 14:30 Review/ Discuss Draft Board Slides (Dara's Office) - Dara Deering
- 15:00 - 15:30 HBFI(L) Credit Committee followed by HBFI(L) (Zoom) - Company Secretary HBFI
- 15:00 - 15:30 FW: HBFIL CC (MR 08.03 (8)_Teams_Zoom_Webex Room) - Cecilia Fourie

22 December

23 December

24 December

25 December

26 December 2022 - 1 January 2023

December 2022

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January 2023

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26 December

27 December

28 December

29 December

08:00 →

30 December

← 08:25

31 December

1 January