

4 October 2021 - 10 October 2021

| October 2021 | | | | | | | November 2021 | | | | | | | |
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Monday 4 October

- 09:00 - 10:00 Dara, Sean, Michael Catch up
- 10:30 - 10:50 Pre ARC Compliance Meeting
- This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Deirbhile Brennan
- 14:00 - 14:25 Catch up with Denise
- 16:30 - 17:30 CEO Board Report

Tuesday 5 October

- 14:00 - 14:45 HBFI IA Plan for 2022 - Planning meeting
- This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Shah, Niyati

Wednesday 6 October

- 09:30 - 11:25 EMT Wednesday Meeting (Room 08.01.) - Caroline Ensor
- 12:30 - 14:30 HBFI ARC Meeting. (Zoom details below.) - Caroline Ensor
- 15:00 - 15:25 HBFI Compliance risk assessment/assurance
- This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Sinead Flanagan

Thursday 7 October

- 08:30 - 09:30 Presentation Board - November - Dara Deering
- 10:00 - 11:00 Dept of Housing Meeting
- 10:00 - 11:00 FW: Placeholder re Meeting with HBFI - Caroline Timmons (Housing)
- 12:00 - 12:25 ESG catch up - Paula Flinter
- 16:00 - 16:30 Weekly Catch up DD (call) - Fiona Mehigan

Friday 8 October

- 10:00 - 11:00 LDA / HBFI Catch-up (Meeting Room - Shannon) - John Coleman
- 15:00 - 15:25 NTMA Budget Allocations - follow on discussion (I'll call you) - Denise Donovan

Saturday 9 October

- 09:00 - 10:50

Sunday 10 October

11 October 2021 - 17 October 2021

| October 2021 | | | | | | | November 2021 | | | | | | |
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Monday 11 October

- 10:50 - 12:30 Slides for An Taoiseach, Slides for HBFI Team Meeting
- 14:00 - 14:30 Catch-Up (Coffee Dock - Treasury Building) - Ciarán Breen

Tuesday 12 October

- 10:00 - 10:30 Aileen Gleason - Dept of Finance
- 14:00 - 14:50 Board Prep (TD);
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Fergus Mangan
- 15:00 - 15:50 Pre Board call and HBFIL CC evaluation. (Zoom details below.) - Caroline Ensor

Wednesday 13 October

- 10:00 - 11:00 HBFI RemCo meeting. (Zoom details below, or Room MR 08.01 Treasury Dock.) - Caroline Ensor
- 11:30 - 12:00 Call Fiona Meghan
- 12:30 - 14:30 HBFI and HBFI(L) Board Meetings. (Zoom details below) - Caroline Ensor
- 15:00 - 16:55 EMT Wednesday Meeting (Room 08.01) - Caroline Ensor

Thursday 14 October

- 09:00 - 09:25 Catch Up - Dara and Sean - Dara Deering
- 10:00 - 10:40 Monthly KPIs Review - Helen O'Sullivan
- 10:00 - 10:25 Sept KPI Review
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Helen O'Sullivan
- 11:00 - 11:25 HBFI Legal Team Meeting (MR 07.04 (COVID - 2)) - Paula Flinter
- 15:00 - 15:50 EMT Credit Committee Meeting. (Zoom details below.) - Caroline Ensor
- 16:00 - 16:45 Nick Ashmore / Dara Deering - Catch up (Nick's Office) - Nick Ashmore

Friday 15 October

- 09:00 Hold Annual Leave →

Saturday 16 October

- < Hold Annual Leave →

Sunday 17 October

- < Hold Annual Leave →

18 October 2021 - 24 October 2021



| October 2021 | | | | | | | November 2021 | | | | | | | |
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Monday 18 October

 < Hold Annual Leave >


Tuesday 19 October


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 09:30 - 11:00 Formal EMT Meeting (MR 08.01 (COVID - 2)) -
Caroline Ensor 

Wednesday 20 October

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 14:00 - 14:55 EMT Credit Committee (Zoom details below.) -
Caroline Ensor

 15:00 - 16:00 HBFI Team Meeting (Zoom details below.) -
Caroline Ensor

Thursday 21 October

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Friday 22 October

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Saturday 23 October

Sunday 24 October

25 October 2021 - 31 October 2021

| October 2021 | | | | | | | November 2021 | | | | | | | |
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Monday 25 October


 Bank Holiday

Tuesday 26 October

 00:00 Annual Leave →

Wednesday 27 October


 ← Annual Leave →

 10:00 - 11:55 EMT Wednesday Meeting (MR 08.04, and Zoom details below.) - Caroline Ensor ↻

 10:45 - 11:30 Fwd: Confirmation of Meeting - DD

This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act [REDACTED] -

Thursday 28 October

 ← Annual Leave →

Friday 29 October

 ← 00:00 Annual Leave

Saturday 30 October

Sunday 31 October

1 November 2021 - 7 November 2021

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Monday 1 November

- 08:00 - 10:30 Prep Dept Meeting
- 11:00 - 11:50 Gender Matters
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Claire Noone
- 15:30 - 16:30 Pre Housing for All Meeting (Merrion Hotel) - Dara Deering
- 16:30 - 18:50 Dept of Taoiseach - Housing Forum

Tuesday 2 November

- 09:00 - 10:00 HBFI MEET - Ext x 1 (MR 08.03 (3)) - Reception
- 09:00 - 09:50 HBFI / IHBA Meeting with James Benson (TBC) - Michael Broderick
- 11:00 - 11:50 CEO Update Board
- 16:00 - 16:25 DA Policy (Telephone Call) - Sean Alger

Wednesday 3 November

- 10:00 - 11:55 EMT Meeting (Room 08.04, Treasury Dock.) - Caroline Ensor ☺
- 14:00 - 14:25 Pre Call DOF - Dara Deering
- 15:30 - 16:00 Weekly Catch up DD (call) - Fiona Mehigan ☺
- 16:00 - 17:00 Webex meeting invitation: HBFI - Adequacy of Funding Draft Model
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - SFAD Department of Finance
- 16:00 - 16:50 Held for Call with Dept of Finance re Funding Model (Call) - Michael Broderick

Thursday 4 November

- 10:00 - 10:30 Green Loans
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 16:00 - 16:45 Compliance Periodic Meeting (HBFI) (N/A;
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Eoin Cashin ☺

Friday 5 November

- 09:30 - 10:20 Podcast Prep

Saturday 6 November

Sunday 7 November

8 November 2021 - 14 November 2021

| November 2021 | | | | | | |
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| December 2021 | | | | | | |
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Monday 8 November

- 10:00 - 10:45 HBFI IA planning
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Shah, Niyati
- 11:00 - 11:30 Momentum Fund
- 12:30 - 14:00 Dara Deering / Corina Grace (Zoom) - Lisa Nolan
- 15:30 - 15:55 Budget 2022 (I will call you) - Denise Donovan

Tuesday 9 November

- 10:00 - 10:50 Pre Board meeting discussion. (Zoom details below.) - Caroline Ensor
- 14:00 - 14:50 Michael Broderick's Zoom Meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Michael Broderick
- 15:30 - 16:00 Weekly Catch up DD (call) - Fiona Mehigan
- 16:30 - 16:55 Distribution/Small Loans Product update (Dara's Office) - Sean Alger

Wednesday 10 November

- 09:00 - 09:50 Board Prep - Dara Deering
- 11:45 - 12:30 Catch-Up - Fergus Mangan
- 14:00 - 15:55 EMT Meeting (MR 08.01 (COVID - 2)) - Caroline Ensor
- 16:00 - 16:50 EMT CC Meeting (Zoom details below. And Room 08.01.) - Caroline Ensor

Thursday 11 November

- 10:00 - 10:40 Monthly KPIs Review - Helen O'Sullivan
- 10:00 - 10:25 Oct KPI Review
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Helen O'Sullivan
- 12:30 - 14:30 HBFI and HBFI(L) Board Meeting (Zoom details below.) - Caroline Ensor

Friday 12 November

- 09:00 - 12:20 Strategic Plan

Saturday 13 November

Sunday 14 November

15 November 2021 - 21 November 2021

| November 2021 | | | | | | |
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| December 2021 | | | | | | |
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Monday 15 November

10:00 - 12:20 Strategy Presentation

Tuesday 16 November

- 10:00 - 10:25 ESG Update (TD) - Paula Flinter
- 10:30 - 10:55 Strategy Day Logistics (TD) - Paula Flinter
- 14:00 - 16:00 Formal EMT Meeting. (Zoom details below. Room 08.04.) - Caroline Ensor
- 17:30 - 17:55 Finalise CEO Report

Wednesday 17 November

- 09:30 - 09:55 Execution (DD office) - Fergus Mangan
- 10:30 - 10:55 Call with Aileen Gleeson Dept of Finance
- 15:00 - 16:00 HBFI Team Meeting (Zoom details below) - Caroline Ensor
- 16:00 - 16:30 Weekly Catch up DD (call) - Fiona Mehigan
- 17:00 - 17:30 Gold CMT Meeting - 5pm (via Zoom (details below)) - Agency Secretariat

Thursday 18 November

- 10:30 - 11:20 Ian/ Dara Catch Up (Coffee Dock -1) - Dara Deering
- 12:00 - 13:00 International Men's Day (Zoom - Virtual Classroom) - learning@ntma.ie
- 12:00 - 13:00 ZOOM Details Karl Henry - Let's Talk Men's Health, Fitness & Nutrition
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act
- 15:00 - 16:20 Review Funding Slides - Board

Friday 19 November

07:00 - 18:50 Day Off

Saturday 20 November

Sunday 21 November

22 November 2021 - 28 November 2021

| November 2021 | | | | | | |
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Monday 22 November

- 09:30 - 10:00 Legal fees
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Riona Lynch
- 09:30 - 09:55 Case Review - out of scope legal fee - Riona Lynch
- 12:00 - 12:30 Catch-up re Board and ARC Presentation (TD) - Michael Broderick
- 14:15 - 15:00 NTMA Connect Event - Accelerating Innovation with Christian Bason - Monday 22nd November at 2:15pm
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - NTMA Connect

Tuesday 23 November

- 11:30 - 12:00 HBFI - Key Frameworks discussion (Via Zoom;
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Denise Donovan
- 15:30 - 16:00 Weekly Catch up DD (call) - Fiona Mehigan

Wednesday 24 November

- 10:00 - 11:55 EMT Meeting (Treasury Dock, Room 08.01) - Caroline Ensor
- 12:00 - 12:30 EMT Credit Committee (Zoom details below, And Room 08.01) - Caroline Ensor
- 12:30 - 12:55 Strategy Day - Venue Logistics (TD) - Paula Flinter
- 17:30 - 17:55 CRM Release 16 - please stay out of CRM for duration of deployment - Helen O'Sullivan

Thursday 25 November

- 10:30 - 14:00 Living Leadership C1 + C2 Team Session (Leading with Love) (Zoom) - Lisa Nolan
- 15:00 - 15:25 Pre ARC meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Deirbhile Brennan
- 16:00 - 16:45 HBFI/ L&D Catchup
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Fiona Mehigan

Friday 26 November

- 09:00 - 09:25 Strategy Day Logistics - rescheduled from Wednesday. (Zoom details below.) - Caroline Ensor
- 10:00 - 11:50 Team Catch Ups
- 12:00 - 12:25 ESG slides
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 14:00 - 16:20 Strategy Slides

Saturday 27 November

Sunday 28 November

29 November 2021 - 5 December 2021

| November 2021 | | | | | | |
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Monday 29 November

- 09:30 - 10:30 EMT Leadership Behaviours Paper
- 11:00 - 11:30 Call re Real Estate Webinar (Microsoft Teams Meeting) - Emma-Jane O'Brien
- 14:30 - 15:00 ISIF Facility
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 16:30 - 16:55 HBFI EMT Briefing
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Fiona Mehigan

Tuesday 30 November

- 14:30 - 14:45 RemCo evaluation (I will call you.) - Caroline Ensor
- 15:30 - 16:00 Weekly Catch up DD (call) - Fiona Mehigan

Wednesday 1 December

- 10:00 - 12:00 EMT Weekly Meeting. (Zoom details below.) - Caroline Ensor
- 12:00 - 12:25 EMT Credit Committee Meeting. 01.12.21 (Zoom) - Caroline Ensor
- 14:00 - 14:25 Pre HBFI (L) Thurs Prep (Zoom Details to Follow) - Dara Deering
- 14:00 - 14:25 Sean Alger's Zoom Meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Sean Alger
- 15:00 - 15:50 Risk Management - Strategy Day - Dara Deering

Thursday 2 December

- 12:30 - 13:30 HBFI(L) Credit Committee Meeting (Zoom details below.) - Caroline Ensor
- 14:00 - 16:00 Strategy Slides

Friday 3 December

- 09:00 - 19:50 Day Off
- 12:30 - 12:55 Pre ARC Catch Up (By Zoom - Invite to follow) - Dara Deering
- 12:30 - 13:00 Sean Alger's Zoom Meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Sean Alger

Saturday 4 December

Sunday 5 December

6 December 2021 - 12 December 2021

| December 2021 | | | | | | | January 2022 | | | | | | |
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Monday 6 December

- 08:30 - 09:00 Catch up re Conversion Rates - Dara Deering
- 10:30 - 11:20 Catch up on DA Timelines/Cases - Dara Deering
- 12:30 - 14:30 HBFI ARC Meeting. (Zoom details below.) - Caroline Ensor
- 15:00 - 15:25 Call with Sinead Brennan

Tuesday 7 December

- 10:00 - 11:00 Minister for Finance Presentation, CEO Presentation
- 15:30 - 16:00 Weekly Catch up DD (call) - Fiona Mehigan

Wednesday 8 December

- 10:00 - 12:00 EMT Formal Meeting - December. (MR 08.01, and Zoom details below.) - Caroline Ensor
- 12:00 - 13:00 HBFI Team Meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 14:30 - 15:30 Quarterly Update Meeting
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 16:00 - 16:55 EMT Credit Committee (Zoom details below. And Room 08.04 for those in TD.) - Caroline Ensor

Thursday 9 December

- 10:00 - 10:40 Monthly KPIs Review - Helen O'Sullivan
- 10:00 - 10:25 Nov KPI Review
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Helen O'Sullivan
- 12:30 - 14:00 Dara Deering / Corina Grace (Zoom) - Lisa Nolan
- 15:45 - 16:00 ISIF Facility
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter

Friday 10 December

- 11:30 - 12:20 New Case Proposal
This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Sean Alger

Saturday 11 December

Sunday 12 December

13 December 2021 - 19 December 2021

| December 2021 | | | | | | | January 2022 | | | | | | |
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Monday 13 December

- 10:00 - 11:00 HBFi Meeting (MR 08.01 (COVID - 2)) - Reception
- 10:00 - 10:50 Catch-up HBFi & LDA (Treasury Dock) - Michael Broderick
- 14:30 - 15:30 Pre Board Meeting discussion. (Zoom) - Caroline Ensor

Tuesday 14 December

- 10:00 - 10:30 HBFi Legal Team Meeting
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Paula Flinter
- 11:00 - 11:50 Housing Forum
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Michael Broderick
- 16:00 - 16:30 Weekly Catch up DD (call) - Fiona Mehigan

Wednesday 15 December

- 10:00 - 12:00 EMT Wednesday Meeting (Zoom details below.) - Caroline Ensor
- 14:00 - 14:25 HBFi/ L&D Catchup
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Fiona Mehigan
- 15:00 - 15:45 Hybrid Working Programme Committee
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Lynn Rochford

Thursday 16 December

- 09:15 - 10:00 New P2P System - Approver Training
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Helen Petrini
- 11:00 - 11:30 Chair of ARC re Workplan 2022
- 12:15 - 12:45 Catch up pre HBFi(L) Board - Dara Deering
- 13:30 - 15:00 Meeting with Chair and Des Carville (MR 08.04 (3) 8th Floor, Treasury Dock.) - Caroline Ensor
- 15:30 - 17:30 HBFi and HBFi(L) Board Meeting (Zoom details below.) - Caroline Ensor

Friday 17 December

- 12:15 - 12:40 Interest Capitalisation
 - This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Denise Donovan
- 14:00 - 15:00 Leadership Team Ways of Working

Saturday 18 December

Sunday 19 December

20 December 2021 - 26 December 2021

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Monday 20 December

- 11:00 - 12:00 Catch up re Non Proceeding / Risk Conclusions - Dara Deering
- 12:00 - 12:50 Pre HBFI(L) Prep - Dara Deering
- 12:00 - 12:25 HBFI(L) CC Prep
- This item has been redacted in part pursuant to S.32(1)(c) of the FOI Act - Fergus Mangan
- 14:00 - 14:25 Weekly Catch up DD (call) - Fiona Mehigan ↻
- 15:00 - 15:30 Catch Up Dara / Shane - Dara Deering

Tuesday 21 December

- 10:00 - 11:30 HBFI(L) Credit Committee Meeting 21.12.21. (Zoom details below.) - Caroline Ensor
- 10:00 - 10:30 NTMA Christmas Concert (Zoom) - Volunteering Committee
- 11:45 - 12:30 Dara Deering (The Lotts, Coffee Dock) - Claire Noone
- 14:30 - 15:30 HBFI Team Meeting (Zoom details below.) - Caroline Ensor

Wednesday 22 December

- 10:00 - 12:00 EMT Wednesday Meeting (Zoom details below.) - Caroline Ensor ↻
- 12:00 - 12:55 EMT Credit Committee (Zoom details below.) - Caroline Ensor
- 13:00 - 18:20 Hold Annual Leave

Thursday 23 December

- 09:00 Annual Leave →

Friday 24 December

- ← 18:20 Annual Leave

Saturday 25 December

Sunday 26 December

27 December 2021 - 2 January 2022

December 2021

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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

January 2022

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | 31 |

Monday 27 December

00:00 Bank Holiday →

Tuesday 28 December

← 00:00 Bank Holiday

Wednesday 29 December

Offices Closed

Thursday 30 December

11:00 Annual Leave →

Friday 31 December

← 11:25 Annual Leave

Saturday 1 January

Sunday 2 January