

26 June 2023 - 2 July 2023

June 2023							July 2023							
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26 June

- 11:00 - 11:45 **Dara/Aileen Pre-Meeting** (Merrion Hotel) - Aileen Gleeson (DFIN)
- 12:00 - 15:00 **Housing for All - HBFI Update 12.00-2.00 pm**

27 June

- 09:30 - 10:30 **Private Appointment** -
- 11:30 - 12:20 **Hold for teams meeting with Kevin Kelly (CCMA/LGMA)** (MR HBFI Office) - Darragh Lennon
- 11:30 - 12:15 **Home Building Finance Ireland** (Microsoft Teams Meeting) - Avril Cummins

28 June

- 09:30 - 09:55 **EIF update** (Dara's office) - Stephen McHugh
- 10:00 - 11:50 **Formal EMT** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 10:00 - 10:25 **Placeholder: EMT CC** - Company Secretary HBFI
- 15:45 - 16:30 **HBFI(L) Prep** (MR HBFI Office) - Dara Deering
- 16:30 - 17:10 **Gender Matters Handover** (MR HR Office) - Clodagh Denny

29 June

- 08:00 - 11:00 **SCSI Event**
- 12:00 - 12:50 **Mid-year discussion** (Your office) - Denise Donovan
- 14:00 - 14:25 **1:1 Dara/ Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- 15:00 - 16:20 **HBFI(L) Credit Committee Meeting** (Via Zoom) - Company Secretary HBFI

30 June

- 09:30 - 10:00 **GEM** (Dara's office) - Fergus Mangan
- 10:00 - 10:50 **Placeholder: EMT CC** (MR 07.04 (6) MS Teams Room)
- 11:00 - 11:30 **Dara Deering** (Frank to call Dara) - Claire Noone
- 12:00 - 12:50 **DL/DD Catch Up** (DD office) - Darragh Lennon

1 July

2 July

3 July 2023 - 9 July 2023

July 2023							August 2023						
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3 July

- 09:30 - 10:00 Coffee Angela and Dara (Coffee Dock) - Dara Deering
- 11:00 - 12:00 Finalise Cork Slides.
- 14:30 - 15:00 NDFA/HBFI Catch Up (MR HBFI Office) - Dara Deering

4 July

- 10:00 - 11:00 Dara/Conor Catch Up (Treasury Dock) - Dara Deering
- 10:00 - 11:00 HBFI Dara Deering (MR 08.07 (6) MS Teams Room) - Reception
- 12:30 - 12:55 Catch up DD (Microsoft Teams Meeting) - Fiona Mehigan
- 14:00 - 14:45 Dara / Aileen Catch Up (Dara to call Aileen) - Dara Deering
- 15:30 - 16:00 HBFI(L) Prep (MR HBFI Office) - Dara Deering

5 July

- 10:00 - 10:30 HBFI Credit Committee Meeting 05.07.2023 (Treasury Dock - Via Videoconference) - Company Secretary HBFI
- 10:45 - 12:00 Weekly EMT Meeting (Coffee Dock) - Paula Flinter
- 15:00 - 16:00 HBFI / DOF Meeting (Buswells Hotel) - Dara Deering
- 16:00 - 17:30 HBFI meeting with Minister for Housing (Leinster House) - Dara Deering

6 July

- 07:00 →

7 July

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8 July

- ← →

9 July

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10 July 2023 - 16 July 2023

July 2023

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August 2023

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10 July

11 July

12 July

10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI 

13 July

14 July

15 July

16 July

17 July 2023 - 23 July 2023

July 2023

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August 2023

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17 July

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18 July

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19 July

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10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI

20 July

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21 July

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22 July

← 18:00 →

23 July

24 July 2023 - 30 July 2023

July 2023							August 2023						
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24 July

- **09:30 - 10:00 1:1 Dara/ Fiona** (Microsoft Teams Meeting) - Fiona Mehigan 🗓
- **11:00 - 12:00 H1 Results and Cork**
- **14:00 - 14:30 Quick Catch Up re Media Strategy** (Microsoft Teams Meeting) - Dara Deering

25 July

- **09:00 - 09:25 Quick Board Prep** (DD office) - Darragh Lennon
- **11:30 - 12:00 HBFI (L) and Credit Committee Prep** (Microsoft Teams Meeting) - Dara Deering
- **12:45 - 13:00 Quick catch up** (DD office if suits) - Deirbhile Brennan
- **14:00 - 16:00 Finalise Material for H1 Results & Cork Event**

26 July

- **10:00 - 11:00 HBFI Board Meeting 26.07.2023** (Treasury Dock -Via videoconference) - Company Secretary HBFI
- **11:00 - 12:00 EMT CC followed by Formal EMT** (MR 07.04 (6) MS Teams Room) - Paula Flinter
- **11:00 - 11:25 Placeholder: EMT CC** (MR08.04) - Company Secretary HBFI 🗓
- 📅 **15:30 - 16:00 Planning Meeting: HBFI Lending Process (post approval) including drawdowns and ongoing monitoring** (Microsoft Teams Meeting) - Brogan, Aisling

27 July

- **09:40 - 09:50 Review CEO Diary Q2 2023** (Dara's office) - Orla Yeates
- **10:00 - 11:30 Recording Half Year Results Video - to be finalised**
- **11:00 - 12:00 HBFI Pre-Conference Briefing** (Dara's Office) - Michelle Lowe
- **12:00 - 12:25 Send Press Statement to Board**
- **14:00 - 18:00 Travel to Cork**

28 July

- **08:00 - 18:00 HBFI Event**

29 July

30 July

31 July 2023 - 6 August 2023

July 2023							August 2023						
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31 July

- 10:00 - 10:25 Placeholder: EMT CC 31.07.2023 (MR.07.04) - Company Secretary HBFI
- 11:00 - 11:50 Brendan/Dara Catch Up (Coffee Dock) - Dara Deering
- 16:00 - 16:50 Interview (MR 08.07 (6) MS Teams Room) - Rita Williams

1 August

- 09:00 - 09:45 DL Mid Year Review (Dara's Office) - Dara Deering
- 11:30 - 11:55 Catch Up (MR HBFI Office) - Paula Flinter
- 14:00 - 14:45 FM Mid Year Review (Dara's Office) - Dara Deering
- 15:00 - 16:00 Danske Bank

2 August

- 09:30 - 10:20 EMT CC followed by EMT Weekly (MR 07.04) - Company Secretary HBFI
- 10:30 - 11:20 Fidelma McManus (Beauchamps) - Social Housing Landscape presentation (Room 08 01) - Paula Flinter
- 11:30 - 12:30 Dara/Fidelma Coffee (Mason Hotel - Next Door) - Dara Deering
- 14:00 - 14:50 Weekly Legal Team Meeting (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 15:00 - 15:30 Tony / Dara Catch Up (Dara's Office) - Dara Deering

3 August

- 09:00 - 09:25 L&D / Dara (Dara's office? or MS Teams if preferred?) - Angela Gallagher
- 10:00 - 11:50 HBFI Meeting (MR 08.05 (8) MS Teams Room) - Reception
- 10:00 - 11:00 Conor/Dara Catch Up (Treasury Dock) - Dara Deering
- 14:00 - 15:00 Catch Up Tom Mc Aleese (Treasury Dock - 8th Floor)
- 14:00 - 15:00 HBFI Dara Deering (MR 08.05 (8) MS Teams Room) - Reception
- 15:30 - 15:55 Dara/Brendan Call (Dara to call Brendan) - Dara Deering

4 August

- 09:00 - 11:00 Review Amendment Paper and HoTs
- 14:00 - 15:00 Review Credit Papers

5 August

6 August

7 August 2023 - 13 August 2023

August 2023

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September 2023

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7 August

Bank Holiday

8 August

08:00 - 09:00 Review Reforecast Model

12:00 - 12:45 Dara Deering (Frank's office) - Claire Noone

15:00 - 15:30 Dara/Aileen Catch Up (Dara to call Aileen on the mobile) - Dara Deering

9 August

10:00 - 11:30 EMT Weekly (MR 07.04) - Company Secretary HBFI

12:00 - 12:30 Forecast 2023 (Dara's Office) - Dara Deering

14:00 - 15:00 Intro Meeting - 2pm - Avant Money - Women in Mortgages Event - Room 08.04 - Caragh Hyland

10 August

10:00 - 10:45 SA Mid Year Review (Dara's Office) - Dara Deering

11 August

10:00 - 12:00 Write up piece for Womens Network Event

14:00 - 15:00 Review Board Paper

12 August

13 August

14 August 2023 - 20 August 2023

August 2023							September 2023							
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14 August



15 August

- **11:00 - 11:45 PF Mid Year Review** (Dara's Office) - Dara Deering
- **12:00 - 13:00 Strategic Review Process** (My Office) - Dara Deering
- **15:00 - 16:00 John Doddy / Dara Deering Coffee** (Marker Hotel) - Dara Deering
- **16:30 - 17:00 HBFI(L) Prep** (MR HBFI Office) - Dara Deering

16 August

- **08:15 - 08:30 Review of forecast** (Microsoft Teams Meeting) - Fiona Mehigan
- **08:30 - 10:00 Dara Deering Meeting** (MR 08.05 (8) MS Teams Room) - Reception
- **10:00 - 11:30 EMT Weekly** (MR 07.04) - Company Secretary HBFI
- **12:00 - 13:30 Interpath Introductory Meeting @ 12pm** (Imnterpath Office, Viscount House, 6/7 Fitzwilliam Square East) - [REDACTED]

17 August

- **09:00 - 09:25 Catch up re McCanns queries on KPMG MEOP Report** (I will call you if you are not in the office) - Dara Deering
- **10:45 - 12:15 HBFI & HBFI(L) Board Meeting 17.08.2023 (Virtual)** (Treasury Dock via Conference Call) - Company Secretary HBFI
- **12:30 - 12:55 Gender Matters Catch up** (DD office) - Siobhan Keeling
- **14:00 - 14:25 Case discussion** (Dara's office) - Fergus Mangan
- **15:00 - 15:25 Follow on discussion from 26.07 Meeting** (MR 07.04 (6) MS Teams Room) - Cecilia Fourie

18 August

- **09:00 - 11:00 Review Reforecast**
- **14:00 - 15:00 Interim Review System EMT**

19 August

20 August

21 August 2023 - 27 August 2023

August 2023

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September 2023

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21 August

- 10:00 - 12:00 Finalise Finance papers for EMT
- 15:00 - 16:00 Catch Up - HBFI & ISIF (Dara's Office) - Dara Deering
- 16:30 - 17:30 Fergus Manning | Dara Deering (Meeting Room - Shannon) - John Coleman

22 August

- 11:00 - 12:30 EMT Papers
- 14:00 - 15:30 EMT Risk Papers

23 August

- 12:00 - 14:30 Formal EMT followed by EMT Risk (08 03) - Paula Flinter

24 August

- 09:00 - 09:25 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 10:30 - 10:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 12:00 - 12:30 Forward funding discussion (Dara's office) - Fergus Mangan
- 14:00 - 14:25 Catch up (-1 ?) - Siobhan Keeling

25 August

- 11:00 - 12:00 Housing Agency/HBFI Catch Up (Microsoft Teams Meeting) - Jim Baneham

26 August

27 August

28 August 2023 - 3 September 2023

August 2023						
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September 2023						
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28 August

09:00 - 10:00 Prepare material for Beauchamps call

29 August

10:00 - 11:00 Darragh / Claire Catch Up (Mayson Hotel) - Dara Deering
14:00 - 15:00 CEO Paper Board

30 August

09:30 - 10:30 EMT Weekly (MR 07.04) - Company Secretary HBFI
10:30 - 11:00 Beauchamps Housing Conference: Speaker Rehearsal Session for Panel 2- Eliminating the barriers to Acceleration (Microsoft Teams Meeting) - Sinead O'Donohoe
11:30 - 11:55 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
16:30 - 16:55 Call with Dept of Finance

31 August

10:30 - 10:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
14:30 - 15:00 Gender Matters Pre Meeting (Dara's Office - HBFI) - Clodagh Denny

1 September

10:00 - 11:30 HBFI Dara Deering (MR 08.03 (8)_Teams_Zoom_Webex Room) - Reception
10:00 - 11:00 FW: HBFI / Castlethorn (Treasury Dock, North Wall Quay, D01 A9T8) - Olivia Leahy
12:00 - 12:30 Pipeline (Dara's Office) - Dara Deering

2 September

3 September

4 September 2023 - 10 September 2023

September 2023

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October 2023

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4 September

- 09:30 - 10:00 ARC Prep (Dara's Office) - Dara Deering
- 12:00 - 13:30 HBFI ARC Meeting - financials only. 04.09.23 (Virtually via Zoom) - Company Secretary HBFI

5 September

- 10:30 - 12:00 EMT Weekly (MR 07.04) - Company Secretary HBFI
- 12:00 - 12:25 Denise/Paula re Email Deletion
- 14:00 - 14:45 Dara Deering (Frank's office) - Claire Noone
- 16:00 - 16:30 Marie to call Dara - Dara Deering

6 September

- 10:30 - 11:00 Women In Mortgages - Speakers Intro/Queries (Microsoft Teams Meeting) - Danielle Maher
- 12:00 - 14:00 HBFI Board Meeting. 06.09.23 (Virtually via Zoom) - Company Secretary HBFI

7 September

- 07:00 - 13:00 Beauchamps
- 14:30 - 15:20 Gender Matters (03.05) - Clodagh Denny

8 September

- 12:30 - 13:00 Dara Deering & Fiona Mehigan (Frank's office) - Claire Noone
- 14:00 - 14:30 Prep for meeting with Dept
- 16:00 - 16:30 BW HC (Microsoft Teams Meeting) - [REDACTED]
- 16:00 - 16:30 ByrneWallace Housing Convention - prep Teams meeting (Microsoft Teams Meeting) - [REDACTED]

9 September

10 September

11 September 2023 - 17 September 2023

September 2023							October 2023						
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11 September

- 08:30 - 09:00 **Byrne Wallace Housing Convention**
- 09:30 - 10:20 **Mid Year Review Follow Up** (MR HBFI Office) - Paula Flinter
- 10:30 - 10:55 **Dara Fergus re GV** (Dara to call Fergus on the mobile) - Dara Deering
- 12:30 - 14:00 **Lunch Dara and Des** (Milanos - Haddington Road) - Dara Deering
- 16:00 - 16:30 **Q2 Finance Service Review - HBFI** (MR 04.01 (6) MS Teams Room) - Fiona Gilhawley

12 September

- 10:00 - 10:30 **Dara / Eimear Catch Up** (Dara's Office) - Darragh Lennon
- 11:30 - 12:00 **Annual Review - HBFI/Fexco Contract** (Microsoft Teams Meeting) - Denise Donovan
- 14:30 - 15:30 **HBFI - DoF Quarterly Meeting** (MR 08.03 (8)_Teams_Zoom_Webex Room) - Paula Flinter

13 September

- 10:00 - 11:30 **EMT Weekly** (MR 07.04) - Company Secretary HBFI
- 12:00 - 12:25 **SEAR** (MR HBFI Office) - Paula Flinter
- 14:00 - 16:00 **Prep Thurs Conference**

14 September

- 11:15 - 11:55 **Compliance Periodic Meeting (HBFI)** (MR 07.01 (6) MS Teams Room) - Cian McGowan
- 12:15 - 17:30 **Avant Money Event - Guest Speaker** (Westbury Hotel at 12.45) - Dara Deering
- 18:15 - 21:30 **An evening with KPMG and Senior Market Leaders**

15 September

- 10:30 - 10:55 **Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan
- 12:00 - 12:50 **HBFI - impairment discussion** (Via Teams) - Denise Donovan
- 14:00 - 15:00 **DOF/HBFI Catch Up** (MR HBFI Office) - Dara Deering

16 September

17 September

18 September 2023 - 24 September 2023

September 2023

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October 2023

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18 September

09:00 - 14:30 **DOS Housing Forum Tullamore** (Tullamore) - Dara Deering

19 September

09:30 - 10:00 **ByrneWallace Housing Convention 2023 - dry run**
 10:40 - 11:30 **Coffee Dara/Martin** - Dara Deering
 12:00 - 12:30 **Funding - strategy** (Microsoft Teams Meeting) - Denise Donovan
 14:30 - 15:15 **HBFI Way - October Board prep** (DD office) - Fergus Mangan
 16:00 - 16:30 **GM catch up** - Louise Mulcahy

20 September

09:00 - 09:25 **Governance Paper** (Your Office) - Sean Alger
 10:00 - 11:30 **EMT Weekly** (MR 07.04) - Company Secretary HBFI
 14:00 - 16:00 **Prep Byrne Wallace**

21 September

08:00 - 13:00 **Byrne Wallace Event - Aviva** (Aviva Stadium)
 15:00 - 15:25 **Dara 1:1** (Microsoft Teams Meeting) - Fiona Mehigan

22 September

10:30 - 11:30 **Quarterly KPI discussion** (MR 08.01 (26)_Teams_Zoom_Webex Room) - Helen O'Sullivan
 13:00 - 15:30 **HBFI Team Meeting** (MR 08.01) - Company Secretary HBFI

23 September

24 September

25 September 2023 - 1 October 2023

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25 September

- 08:00 - 09:00 IT Training
- 09:30 - 10:30 Prep for Interview
- 14:00 - 15:00 Hold for Surveyors Magazine Interview - Darragh Lennon

26 September

- 09:00 - 09:30 Prep Call Accounting Standards (Dara's Office) - Dara Deering
- 10:00 - 11:00 Impairment Process (Treasury Dock, MR 08.07 (6) MS Teams Room) - Sean Alger
- 12:30 - 14:00 Dara/Luke Lunch (Mayson Hotel next door. Meet in reception Treasury Dock) - Dara Deering
- 15:00 - 15:30 Debt Raising market conditions - HBFI/ KPMG (Microsoft Teams Meeting) - Denise Donovan

27 September

- 09:30 - 09:45 Catch up (Dara's office) - Deirbhile Brennan
- 10:00 - 11:50 Formal EMT (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 12:00 - 12:30 Dara / Aileen (Aileen to call Dara on the mobile) - Dara Deering
- 14:00 - 15:00 Meeting with Dara Deering, HBFI (@ Dartry Mills, Dartry Road, Dublin 6) - Tony Reddy
- 16:30 - 16:55 Coscec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie

28 September

- 08:00 - 12:00 CIF Conference
- 14:00 - 17:00 HBFI Business Development Workshop (Treasury Dock (Training Room 1 (7th Floor))) - learning@ntma.ie

29 September

- 09:30 - 09:55 Dara 1:1 (Microsoft Teams Meeting) - Fiona Mehigan
- 10:30 - 11:00 Debt Raising Market Conditions - Interpath/ HBFI (Microsoft Teams Meeting) - Denise Donovan
- 11:30 - 12:00 Dept of Finance / HBFI Catch Up (MR HBFI Office) - Dara Deering
- 12:00 - 13:00 Risk Week 2023: Climate Risk (Zoom - Virtual Classroom) - learning@ntma.ie
- 14:00 - 14:50 EMT Credit Committee (*New time) (MR 08.06 (10) MS Teams Room) - Paula Flinter

30 September

1 October