

# 27 June 2022 - 3 July 2022

June 2022							July 2022						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5				1	2	3	
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

## 27 June

- ← Annual Leave →
- 10:00 - 10:50 Bus Dev Team Meeting (MR 07.04 (6) Zoom Room) - Caragh Hyland

## 28 June

- ← Annual Leave →

## 29 June

- ← Annual Leave →

## 30 June

- ← Annual Leave →

## 1 July

- ← Annual Leave →
- 10:00 - 11:00 Reminder - Town Hall | NTMA, NAMA, SBCI & HBFI - starting now (Zoom) - Executive Management Team

## 2 July

- ← Annual Leave →

## 3 July

- ← Annual Leave →

# 4 July 2022 - 10 July 2022

July 2022							August 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
					1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30	31					

## 4 July

← Annual Leave →

## 5 July

← Annual Leave →

## 6 July

← Annual Leave →

## 7 July

← Annual Leave →

## 8 July

← 17:50 Annual Leave

## 9 July

## 10 July

# 11 July 2022 - 17 July 2022

July 2022							August 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
					1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30	31					

## 11 July

- 10:00 - 10:50 **Bus Dev Team Meeting** (MR 07.04 (6) Zoom Room) - Caragh Hyland 🔄
- 11:00 - 11:25 **Dara - Caragh Weekly Catch Up** - Caragh Hyland 🔄
- 11:30 - 11:55 **Catch Up** (Dara's office) - Paula Flinter

## 12 July

- 09:00 - 09:45 **Catch Up** (Daras Office) - Dara Deering
- 11:30 - 11:55 **Prep for HBFI interviews** (SB's office (or I can send MSTeams/Zoom invite if you're not going to be in TD)) - Sinead Brennan
- 14:00 - 14:25 **Dara/Denise Catch Up** (I'll call you) - Dara Deering

## 13 July

- 09:30 - 12:00 **Private Appointment** - 🔒
- 14:00 - 16:30 **Private Appointment** - 🔒

## 14 July

- 10:30 - 10:55 **Co Sec Month Prep** (Dara's office) - Paula Flinter
- 14:00 - 14:25 **Denise/Dara Catch Up** (Dara's Office) - Dara Deering

## 15 July

- 10:00 - 10:25 **Call with Marie Collins - Chair of Board**
- 11:00 - 11:30 **June KPIs and not Proceeding Apps** (Microsoft Teams Meeting) - Helen O'Sullivan
- 12:00 - 12:20 **Compliance - New Personal Account Transaction Process (HBFI)** (Microsoft Teams Meeting) - Cian McGowan
- 14:45 - 15:10 **Call with Grainne Hennessy - Chair of REMCO**

## 16 July

## 17 July

# 18 July 2022 - 24 July 2022

July 2022							August 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30	31					

## 18 July

- 09:00 - 12:50 Hold for Half Day BD Strategy Planning Q3 2022 & 2023 - Caragh Hyland
- 14:00 - 14:30 Dara/Fergus Catch Up (I'll Call You) - Dara Deering
- 15:00 - 15:30 Call with Des Carville
- ☒ 17:30 - 17:55 CRM Release 19 - please stay out of CRM for duration of deployment - Helen O'Sullivan

## 19 July

- 09:30 - 09:45 Co Sec position catch up - Paula Flinter
- 10:30 - 12:15 Finalise Material H1 2022
- 15:30 - 16:15 Compliance Periodic Meeting (HBFI) (MR 07.04 (6) Zoom Room) - Cian McGowan

## 20 July

- 12:00 - 12:55 EMT Credit Committee (Zoom details below. ) - Caroline Ensor
- 14:00 - 16:20 Prep Mid Year Results

## 21 July

- 10:00 - 11:50 Finalise H1 2022 Material for Publication

## 22 July

- 09:30 - 09:55 Review Reforecast - dds & repayments (Microsoft Teams Meeting) - Denise Donovan
- 14:00 - 14:50 Annual Review - HBFI/Fexco (Microsoft Teams Meeting) - Denise Donovan

## 23 July

## 24 July

# 25 July 2022 - 31 July 2022

July 2022							August 2022						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

## 25 July

- **11:00 - 11:30 Interim Review Caragh** (Dara's Office or Teams) - Dara Deering
- **15:00 - 15:30 Interim Review David Fox** (Dara's Office) - Dara Deering

## 26 July

- **08:00 - 10:20 Review Credit Papers**
- **14:00 - 14:30 Interim Review - David O' Doherty** (Dara's Office) - Dara Deering
- **15:30 - 16:00 Fox Meadow** (Dara's office) - Fergus Mangan

## 27 July

- **12:00 - 12:25 EMT CC** (MR 07.04 (6) Zoom Room) - Paula Flinter
- **14:00 - 14:30 Interim Review Denise** (Dara's Office or Teams) - Dara Deering
- **15:00 - 15:25 Interim Review Paula** (Dara's Office or Teams) - Dara Deering

## 28 July

- **09:15 - 09:45 Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- **10:00 - 10:30 Interim Review Sean** (Daras Office or Teams) - Dara Deering
- **12:00 - 12:25 HBFI(L) Board Prep** - Dara Deering
- **12:30 - 12:45 Euribor for cashflow models - quick chat** (MR 07.04 (6) Zoom Room) - Denise Donovan

## 29 July

- **08:30 - 09:15 HBFI(L) Board meeting (Zoom details to follow)** (MR 07.04 (6) Zoom Room) - Paula Flinter
- **10:00 - 10:30 Dara/Sean/Fergus Catch Up** (Dara's Office) - Dara Deering
- **12:00 - 12:30 Interim Review Fergus** (Dara's Office or Teams) - Dara Deering

## 30 July

## 31 July

# 1 August 2022 - 7 August 2022

August 2022							September 2022						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7							
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

## 1 August

11:00 - 11:25 **Dara - Caragh Weekly Catch Up** - Caragh Hyland

## 2 August

10:30 - 11:15 **HBFI/Dept of Finance Brief Catch Up** (Dara to Call Aileen on the Mobile) - Dara Deering  
 15:00 - 16:00 **Pipeline Aug/Sept** - Dara Deering

## 3 August

12:00 - 12:25 **Co Sec month prep.** (Dara's Office. ) - Company Secretary HBFI  
 14:00 - 14:50 **Bus Dev Team Meeting** (MR 07.04 (6) Zoom Room) - Caragh Hyland   
 15:00 - 15:30 **2 Year Review - Initial Planning** - Dara Deering

## 4 August

09:15 - 09:45 **Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan   
 14:00 - 14:50 **HBFI Social Media Audit & Reqs** (MR 07.01 (6)) - Caragh Hyland

## 5 August

10:00 - 11:30 **Dara Deering meeting** (MR 08.08 (8)) - Reception  
 10:00 - 11:30 **Dept of Finance / HBFI** (Treasury Dock Room 8-08) - Dara Deering

## 6 August

## 7 August

# 8 August 2022 - 14 August 2022

August 2022

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2022

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## 8 August

- 08:00 →
- 10:00 - 11:00 Confirmed- Co Sec Interview (2nd Round In person & Teams ) - Rebecca Cleary (External)

## 9 August

- ←

## 10 August

- ←

## 11 August

- ←

## 12 August

- ← 16:20

## 13 August

## 14 August

# 15 August 2022 - 21 August 2022

August 2022							September 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
	1	2	3	4	5	6	7							
	8	9	10	11	12	13	14	5	6	7	8	9	10	11
	15	16	17	18	19	20	21	12	13	14	15	16	17	18
	22	23	24	25	26	27	28	19	20	21	22	23	24	25
	29	30	31					26	27	28	29	30		

## 15 August

- 09:30 - 09:55 Philip Bowler re Compliance Action
- 10:00 - 11:20 Bus Dev Team Meeting (MR 07.04 (6) Zoom Room) - Caragh Hyland
- ▨ 11:00 - 11:25 Dara - Caragh Weekly Catch Up - Caragh Hyland
- 12:30 - 13:00 Q2 Finance Service & Budget Review - HBFi (MR 04.01 (6)) - Fiona Gilhawley
- 15:00 - 15:25 Forecast - costs review (Your office) - Denise Donovan

## 16 August

- 12:00 - 12:30 July KPIs and Eols analysis (Microsoft Teams Meeting) - Eimhin Cassidy
- 15:00 - 15:25 ESG Catch Up (Dara's office) - Paula Flinter
- ▨ 15:30 - 15:55 Co Sec Catch Up (Dara's office) - Paula Flinter

## 17 August

- 12:00 - 12:55 EMT Credit Committee (MR 07.04 (6) Zoom Room) - Caroline Ensor

## 18 August

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan

## 19 August

- 14:30 - 16:00 1-1 calls

## 20 August

## 21 August



# 22 August 2022 - 28 August 2022

August 2022							September 2022						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

## 22 August

- 09:00 - 09:25 Board Report
- 11:00 - 11:25 Dara - Caragh Weekly Catch Up - Caragh Hyland ☺
- 15:00 - 15:45 Dara Deering (Frank's office) - Claire Noone ☺

## 23 August

- 09:00 - 09:50 Bus Dev Team Meeting (MR 07.04 (6) MS Teams Room) - Caragh Hyland ☺
- 10:00 - 10:25 Nick Ashmore / Dara Deering - Catch up (Coffee Dock) - Nick Ashmore
- 11:30 - 12:00 Make Contact with DoH
- 17:15 - 18:15 Confirmed- HBFi Co Sec Interview (2nd round In person/Teams) (Microsoft Teams Meeting) - Rebecca Cleary (External)
- 17:15 - 18:15 Interview room HBFi Co SEC (2nd Round in person) (MR 08.12 (6)) - Rebecca Cleary (External)

## 24 August

- 14:00 - 14:50 Dara/Fergus Catch Up - Dara Deering

## 25 August

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan ☺
- 12:00 - 12:25 Dara/David Catch Up (I'll call you) - Dara Deering
- 14:00 - 14:25 Board Slides

## 26 August

- 12:00 - 14:00 Michael Broderick (Marker Hotel at 12.30 pm)

## 27 August

## 28 August

# 29 August 2022 - 4 September 2022

August 2022							September 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
	1	2	3	4	5	6				1	2	3	4	
	8	9	10	11	12	13	14	5	6	7	8	9	10	11
	15	16	17	18	19	20	21	12	13	14	15	16	17	18
	22	23	24	25	26	27	28	19	20	21	22	23	24	25
	29	30	31					26	27	28	29	30		

## 29 August

- 10:00 - 11:00 Review Credit Papers
- 14:00 - 14:50 National Strategy - HBFI - Dara Deering

## 30 August

- 09:00 - 09:50 Bus Dev Team Meeting (MR 07.04 (6) MS Teams Room) - Caragh Hyland 🗣️
- 10:00 - 11:55 EMT Credit Committee (MR 07.04 (6) MS Teams Room) - Caroline Ensor
- 12:00 - 13:00 Marie/Dara Catch Up - Dara to call Marie - Dara Deering
- 15:00 - 15:30 Coffee (Fresh (meet at reception)) - Lynn Rochford
- 16:30 - 17:00 Topics re 22nd Sept Conference (Dara's Office) - Dara Deering

## 31 August

## 1 September

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan 🗣️
- 11:30 - 11:55 Catch Up - New directors (Dara's office) - Paula Flinter
- 12:00 - 13:00 Q3/Q4 Pipeline (Dara's Office) - Dara Deering
- 14:30 - 14:55 Co Sec Catch Up (Dara's office) - Paula Flinter
- 15:00 - 15:25 Call with Chair of ARC

## 2 September

- 10:30 - 12:00 Credit Committee Papers

## 3 September

## 4 September

# 5 September 2022 - 11 September 2022

September 2022							October 2022						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3 4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

## 5 September

- **08:30 - 09:30 Case discussion** (Dara's office) - Fergus Mangan
- **09:30 - 10:00 Discuss HBFI Team workshop for 21st** (Microsoft Teams Meeting) - Angela Gallagher
- **10:00 - 10:50 Bus Dev Team Meeting** (MR 07.04 (6) MS Teams Room) - Caragh Hyland
- **14:00 - 15:00 HBFI ARC Meeting - Financials Only.** (Zoom, and Room 08.01 Treasury Dock. ) - Caroline Ensor
- **16:30 - 16:55 Ministerial Review - progress meeting** (MR 07.04 (6) Zoom Room) - Denise Donovan

## 6 September

- **09:15 - 10:00 Dara/Fergus Catch Up** - Dara Deering
- **14:30 - 15:00 HBFI L Credit Committee Prep** (MR 07.04 (6) MS Teams Room / Teams) - Dara Deering
- **16:00 - 17:00 Hybrid Programme Committee** - Lynn Rochford

## 7 September

- **09:00 - 09:50 Dara /Barbara** (Mayson Hotel) - Dara Deering
- **12:00 - 14:00 HBFI and HBFI(L) Board Meetings. 07.09.22** (Zoom details below) - Caroline Ensor
- **15:00 - 15:25 Co Sec Catch Up and Oct agenda** - Paula Flinter
- **16:00 - 17:00 Discussion on Housebuilding Sector/HBFI - confirmed** (Microsoft Teams Meeting) - Annette Hughes

## 8 September

- **09:15 - 09:45 Weekly Catch up Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- **11:00 - 12:00 Review KPMG DoF Report**

## 9 September

- **14:00 - 15:00 Sean/Dara** - Dara Deering
- **15:30 - 15:55 Call with Denise**
- **16:30 - 16:55 Call with Caragh**

## 10 September

## 11 September

# 12 September 2022 - 18 September 2022

September 2022							October 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
				1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	
26	27	28	29	30			24	25	26	27	28	29	30	
							31							

## 12 September

- 10:00 - 10:50 Bus Dev Team Meeting - Caragh Hyland ☺
- 11:30 - 13:00 Strategy Review Doc
- 14:00 - 14:25 Catch Up (Dara's office) - Paula Flinter

## 13 September

- 09:00 - 10:00 Prep Byrne Wallace Call
- 10:00 - 10:15 Quadrant Pre Meeting Catch Up - David Casey
- 12:00 - 13:00 ByrneWallace LLP Housing Convention 2022 - financing panel - initial zoom call  
This item has been redacted pursuant to s. 32(1)(c) of the FOI Act
- Kate Kenyon
- 12:00 - 13:00 Conscious Inclusion in Hybrid: Andrea Dermody (Zoom - Virtual Classroom (Webinar)) - learning@ntma.ie
- 16:00 - 16:30 August KPIs and Not Proceeding Apps (Microsoft Teams Meeting) - Helen O'Sullivan

## 14 September

- 09:00 - 09:50 HBFi and Quadrant Meeting (Treasury Dock) - David Casey
- 10:00 - 10:50 EMT (Coffee Dock) - Paula Flinter
- 11:00 - 11:30 EMT Credit Committee. Wednesday 14th September 2022 @ 12.30pm (MR 07.04) - Caroline Ensor
- 11:30 - 11:55 Castlethorn HOT (Stay on EMT CC call at the end) - Dara Deering
- 14:00 - 15:00 Prep Housing Conference
- 15:00 - 15:25 Call re Housing Conference (David, I will call you) - Dara Deering

## 15 September

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan ☺
- 12:30 - 13:50 Farewell Lunch (The Mayson) - Paula Flinter
- 15:00 - 15:10 Farewell to Caroline (7TH FLOOR) - Paula Flinter
- 16:00 - 16:25 Catch Up Co Sec (Dara's office) - Paula Flinter

## 16 September

- 10:00 - 11:00 Housing Conference Speaker Notes
- 13:15 - 14:45 Dara/Des Catch Up (Milanos Haddington Road) - Dara Deering

## 17 September

## 18 September

# 19 September 2022 - 25 September 2022

September 2022

Mo	Tu	We	Th	Fr	Sa	Su
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25	26	27	28	29	30	

October 2022

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## 19 September

- 09:15 - 09:45 DRES (Microsoft Teams Meeting) - Tony Cunningham
- 10:00 - 10:50 BD Meeting (Microsoft Teams Meeting) - Dara Deering
- 10:00 - 10:50 Bus Dev Team Meeting - Caragh Hyland
- 11:00 - 11:25 Set up HBFI(L) Meeting
- 12:00 - 12:50 HBFI L&D catchup (Microsoft Teams Meeting) - Fiona Mehigan

## 20 September

- 10:00 - 11:50 EMT Weekly meeting (Coffee Dock) - Paula Flinter
  - 12:00 - 12:50 FW: EMT CC (MR 07.04 (6) MS Teams Room) - Paula Flinter
  - 14:00 - 15:30 HBFI Meeting with Dept of Finance reference 2315
  - 14:00 - 15:30 Quarterly Meeting HBFI - Dept of Finance
- This item has been redacted pursuant to S. 32(1)(c) of the Pol Act
- [Redacted] - Paula Flinter

## 21 September

- 10:00 - 12:20 HBFI In-Person Team Meeting with External Speaker (Training Room 7th Floor) - Paula Flinter

## 22 September

- 07:00 - 12:00 Conference (Alex Hotel)

## 23 September

[Redacted]

## 24 September

## 25 September

# 26 September 2022 - 2 October 2022

September 2022							October 2022							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
				1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	
26	27	28	29	30			24	25	26	27	28	29	30	
							31							

## 26 September

- 10:00 - 10:50 Bus Dev Team Meeting - Caragh Hyland
- 10:30 - 10:55 Board Paper Catch Up - Dara Deering
- 14:00 - 14:50 HBFi / Pearl (Oyster Point, Temple Road, Blackrock) - David O'Doherty
- 16:30 - 16:55 Catch Up (Dara's office) - Sean Alger

## 27 September

- 08:00 - 09:00 Housing Commission meeting (Dara's office) - Fergus Mangan
- 10:00 - 11:00 Dara / Martin Catch Up - Dara Deering
- 12:00 - 12:30 Q4 Pipeline (TBC) - Dara Deering
- 14:00 - 14:30 Contact Marie Hunt for Coffee, and Diary to Contact Michael in BOI
- 16:30 - 16:55 HBFi(L) Board Prep (TBC) - Dara Deering
- 18:00 - 19:00 EY virtual Budget Briefing (Joining link to be shared asap)

## 28 September

- 10:00 - 11:00 Insurance presentation (MR 08.10 (8)) - Riona Lynch
- 11:00 - 12:50 Formal EMT (MR 07.04 (6) MS Teams Room) - Paula Flinter
- ▣ 14:00 - 15:20 EMT RISK (MR 07.04 (6) MS Teams Room) - Paula Flinter
- 16:00 - 16:50 HBFi & HBFi(L) Board Meetings 28th September 2022 (MR 07.04 (6) MS Teams Room) - Company Secretary HBFi
- 17:00 - 17:30 Croi Conaithe - HBFi Appetite to Fund - David O'Doherty
- 18:30 - 20:30 IWF Ireland event @ 6.30pm - 'Your One Wild and Precious Life' with Maureen Gaffney (8th Floor - Room 04 & 06) - Claire Noone

## 29 September

- 09:15 - 09:45 Weekly Catch up Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan
- ▣ 10:00 - 10:25 Catch up (Microsoft Teams Meeting) - Sinead Flanagan
- 11:30 - 11:55 EMT CC - Review papers (MR 07.04 (6) MS Teams Room) - Company Secretary HBFi
- 14:00 - 15:00 HBFi/IGBC Webinar - Caragh Hyland
- 16:30 - 17:30 Annual SLA Service Review Committee meeting - HBFi (MR 04.05 (12) MS Teams Room) - Fiona Gilhawley

## 30 September

- 10:00 - 11:00 Prepare Board Papers
- 11:00 - 12:00 Media Response

## 1 October

## 2 October