

1 January 2024 - 7 January 2024

January 2024

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February 2024

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Monday 1 January

Tuesday 2 January

■ 09:00 - 11:00 Finalise HBFI Slides Strategy Day

Wednesday 3 January

Thursday 4 January

- 08:30 - 08:55 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie 🗣️
- 10:30 - 10:55 Review of HBFI CEO Q4 diary (Dara's office) - Orla Yeates
- 11:00 - 11:30 Coffee Dara Deering & Dave McEvoy (Coffee Dock) - Dave McEvoy
- 12:00 - 12:15 EIR year end exercise (MR HBFI Office) - Denise Donovan
- 14:00 - 14:30 Walk Through Strategy Slides pre EMT Circulation (Dara's Office) - Dara Deering
- 15:30 - 16:00 Dara/Oonagh (Dara's Office) - Dara Deering

Friday 5 January

■ 09:00 - 10:00 2023 Review for Chair

Saturday 6 January

Sunday 7 January

8 January 2024 - 14 January 2024

January 2024						
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February 2024						
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Monday 8 January

- 10:30 - 11:00 **Junior Debt** (Dara Office) - Fergus Mangan
- 11:00 - 12:00 **HOT Forum** (MR 07.04 (6) MS Teams Room) - Dara Deering
- 14:00 - 15:00 **Review Panel Questions**
- 16:00 - 16:30 **Catch Up DD/DL** (DD office) - Darragh Lennon

Tuesday 9 January

- 10:00 - 10:30 **Dara/Martin Catch Up** - Dara Deering
- 11:00 - 12:00 **Gender Matters 2024** (Daras Office 7th Floor) - Dara Deering
- 14:00 - 14:30 **Briefing call in advance of HBFI Strategy day** (Microsoft Teams Meeting) - Darragh Lennon
- 15:00 - 15:30 **Briefing call in advance of HBFI Board strategy day** (Microsoft Teams Meeting) - Darragh Lennon
- 16:00 - 16:30 **Briefing call in advance of HBFI Board strategy day** (Microsoft Teams Meeting) - Darragh Lennon

Wednesday 10 January

- 09:30 - 10:30 **EMT Weekly** (MR07.04) - Company Secretary HBFI
- 11:00 - 11:25 **Dara/Marie Call** (Dara to call Marie) - Dara Deering
- 12:30 - 13:30 **Lunch - Dara Deering and Donal** (Anantara The Marker Dublin, The Marker Bar & Lounge, Grand Canal Quay, Docklands, Dublin, D02 CK38) - Lehane, Donal
- 16:00 - 16:25 **Briefing call in advance of HBFI Board strategy day** (Microsoft Teams Meeting) - Darragh Lennon

Thursday 11 January

- 08:30 - 08:55 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 09:30 - 09:55 **Potential Loan Application** (DD Office) - Shane Hartney
- 11:30 - 11:55 **1:1 Dara / Fiona** - Fiona Mehigan
- 15:00 - 16:00 **Briefing call in advance of Board Strategy Day** (Microsoft Teams Meeting) - Darragh Lennon

Friday 12 January

- 09:00 - 11:00 **Year End Results - Review Material**

Saturday 13 January

Sunday 14 January

15 January 2024 - 21 January 2024

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February 2024						
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Monday 15 January

- 14:00 - 14:55 Annual Review Preps
- 15:00 - 15:30 Run through panel questions for 5 year (DD office) - Darragh Lennon

Tuesday 16 January

- 09:00 - 10:00 Sean Annual Review (Dara's Office) - Dara Deering
- 11:00 - 11:50 Equality Committee Meeting (MR 08.06 (10) MS Teams Room) - Clodagh Denny
- 14:30 - 15:15 International Women's Day 2024 (Microsoft Teams Meeting) - Clodagh Denny

Wednesday 17 January

- 09:00 - 10:00 Fergus Annual Review (Dara's Office) - Dara Deering
- 10:00 - 12:00 EMT Formal (MR 08.06) - Company Secretary HBFI
- 13:00 - 14:00 Lunch Dara / June (Treasury Dock) - June Butler

Thursday 18 January

- 08:30 - 08:55 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie
- 09:00 - 09:25 Cecilia -minutes
- 09:45 - 10:10 1:1 Dara / Fiona - Fiona Mehigan
- 14:00 - 15:00 Annual review prep (Dara office) - Fergus Mangan

Friday 19 January

- 10:00 - 11:30 Finalise Strategy Day Slides
- 15:00 - 15:30 Dara/Aileen Catch Up (Dara to call Aileen) - Dara Deering

Saturday 20 January

Sunday 21 January

22 January 2024 - 28 January 2024

January 2024							February 2024							
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Monday 22 January

- **10:00 - 10:30 HBFI(L) Prep** (Dara's Office) - Dara Deering
- **12:00 - 12:30 HBFIL Board Meeting 22.01.2024 - Virtual** (Zoom/Treasury Dock) - Company Secretary HBFI
- **15:00 - 16:00 Run through of 5 Year event** (DD office) - Darragh Lennon
- **16:00 - 17:00 Preparation for Panel at HBFI Annual Conference** (Microsoft Teams Meeting) - Darragh Lennon

Tuesday 23 January

- **09:00 - 10:00 Review Business Plan**
- **11:00 - 11:25 Coffee** (Coffee Dock) - Lynn Rochford
- **14:00 - 14:30 Hold for recording of Year End Video** - Caragh Hyland
- **15:30 - 16:00 HBFI Annual Report 2023 - kick-off meeting with Fabrik** (Microsoft Teams Meeting) - Denise Donovan
- ▣ **18:00 - 21:00 Invitation: IWF Ireland 2023 AGM - Tuesday, 23 January 2024 at 6 pm (... @ Tue Jan 23, 2024 6pm - 9pm (GMT) (dara.deering@hbfi.ie)** (Leinster House (entry via the Kildare Street gate)) - IWF ADMIN

Wednesday 24 January

- **08:30 - 08:55 Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- **09:30 - 10:30 EMT Weekly** (MR07.04) - Company Secretary HBFI
- **11:00 - 12:00 Paula Annual Review** (Dara's Office) - Dara Deering
- **15:00 - 15:30 Dara Aileen catch up** - Dara Deering

Thursday 25 January

- **09:00 - 17:30 HBFI Strategy Day - In person event** (Treasury Dock, MR 08.01) - Company Secretary HBFI
- **13:30 - 14:15 HBFI Strategy Day** (8-01 In Person Meeting) - Dara Deering
- **17:30 - 19:30 HBFI Dinner** (MR08.04) - Company Secretary HBFI

Friday 26 January

- **09:15 - 09:40 1:1 Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan

Saturday 27 January

Sunday 28 January

29 January 2024 - 4 February 2024

January 2024							February 2024							
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Monday 29 January

- 10:00 - 10:30 **Board Actions** (MR HBFI Office) - Fergus Mangan
- 10:00 - 10:30 **Board actions** - Sean Alger
- 15:00 - 16:00 **Dry run of slides and transitions for HBFI 5 Year event** (MR 08.06 (10) MS Teams Room) - Darragh Lennon

Tuesday 30 January

- 09:30 - 10:30 **EMT Weekly** (MR07.04) - Company Secretary HBFI
- 11:45 - 12:15 **Dara/Martin Media Prep** (Dara's Office) - Dara Deering
- 15:00 - 15:20 **IWD Catch Up** (Microsoft Teams Meeting) - Clodagh Denny
- 15:30 - 16:30 **Denise Annual Review** (Dara's Office) - Dara Deering
- 18:30 - 20:00 **Pre Event Run Through** (Raddison Hotel, Golden Lane) - Darragh Lennon

Wednesday 31 January

- 07:00 - 12:00 **Placeholder: HBFI 5 Year Anniversary Event** (Further details to follow) - Caragh Hyland
- 07:30 - 10:30 **Save the Date: HBFI 5 Year Breakfast Event** (Details to Follow) - Caragh Hyland
- 07:30 - 10:30 **Save the Date: HBFI 5 Year Breakfast Event** (TBC) - Company Secretary HBFI
- 14:00 - 14:25 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 15:00 - 17:00 **Placeholder: HBFI 5-Year Anniversary - Team Meeting** (MR 08.04/MR 08.06) - Company Secretary HBFI

Thursday 1 February

- 11:30 - 11:55 **1:1 Dara / Fiona** - Fiona Mehigan
- 12:00 - 12:25 **HBFI PA Transaction policy** (Dara's office) - Sinead Flanagan
- 14:00 - 15:00 **HBFI-ISIF** (MR 07.04 (6) MS Teams Room) - Morgan Stanley

Friday 2 February

- 11:30 - 11:45 **HBFI IA** (Microsoft Teams Meeting) - Aislinn Redmond
- 14:00 - 14:30 **GM - proposed agenda & workplan** (Microsoft Teams Meeting) - Louise Mulcahy

Saturday 3 February

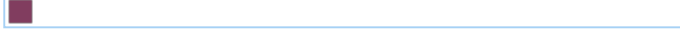
Sunday 4 February

5 February 2024 - 11 February 2024

February 2024						
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March 2024						
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Monday 5 February



Tuesday 6 February

- **09:30 - 10:30 Discussion re Interim Structure post HoC Exit** (Dara's Office) - Dara Deering
- **11:30 - 11:55 Gender Matters Pre Meet** (Microsoft Teams Meeting) - Clodagh Denny
- **15:00 - 15:25 HBF(L) Prep** (Dara's Office) - Dara Deering

Wednesday 7 February

- **09:30 - 10:00 HBFIL Board Meeting - 07.02.2024 - Virtual** (Tresuary Dock Via Zoom) - Company Secretary HBFIL
- **10:30 - 11:30 EMT Weekly** (MR07.04) - Company Secretary HBFIL
- **12:00 - 12:50 Gender Matters** (Microsoft Teams Meeting) - Clodagh Denny
- **14:15 - 14:40 EES Debrief** - Laura Finnegan
- **16:00 - 16:25 KPIs 2024, Business Plan** (Your office) - Denise Donovan

Thursday 8 February

- **08:30 - 08:55 Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- **09:00 - 09:30 Catch Up Dara/Darragh** (Dara's Office) - Dara Deering
- **10:00 - 11:30 Town Hall** (Treasury Dock (Lower Ground - Restaurant Area)) - learning@ntma.ie
- **10:00 - 11:15 Town Hall** (Treasury Dock / Hybrid event - Zoom details in body) - Executive Management Team
- **11:30 - 11:55 1:1 Dara / Fiona** - Fiona Mehigan

Friday 9 February

- **09:00 - 11:00 Slides for Dept of Finance Investment Workstream**

Saturday 10 February

Sunday 11 February

12 February 2024 - 18 February 2024

February 2024						
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March 2024						
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Monday 12 February

- 09:00 - 10:00 CEO Slides Board
- 11:00 - 12:00 HOT Forum (MR 07.04 (6) MS Teams Room; MR HBFI Office) - Dara Deering

Tuesday 13 February

- 11:15 - 12:00 Dara Deering Coffee (Marker Hotel) - Pat Farrell

Wednesday 14 February

- 09:30 - 11:00 EMT Formal (MR 08.01) - Company Secretary HBFI
- 12:00 - 12:25 Finalise CEO Update for the Board
- 14:00 - 15:30 EMT Risk Meeting (MR 08.01) - Company Secretary HBFI
- 15:30 - 16:30 HBFI Employee Engagement Survey Results (MR 08.06 (10) MS Teams Room) - Laura Finnegan

Thursday 15 February

- 11:45 - 12:10 1:1 Dara / Fiona (Microsoft Teams Meeting) - Fiona Mehigan
- 12:30 - 13:00 New Case - Due Dilligence (Dara office) - Fergus Mangan
- 13:30 - 15:30 Meeting with Michael Murray BOI (BOI Baggot Street) - Sean Alger
- 14:00 - 15:00 HBFI Meeting (BPZ Room 2.7 (8); 27-33 Upper Baggot St, Dublin 4. D04 VX58) - Murray, Michael

Friday 16 February

- 10:30 - 11:30 Call with Mike O Halloran in FexCo
- 12:00 - 14:00 HBFI Fergus Mangan (MR 08.03 (8)_Teams_Zoom_Webex Room) - Reception
- 12:00 - 13:30 Potential Customer Meeting (Treasury Dock, North Wall Quay) - Fergus Mangan

Saturday 17 February

Sunday 18 February

19 February 2024 - 25 February 2024

February 2024							March 2024						
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Monday 19 February

- 08:15 - 08:40 Roberta re Email
- 10:00 - 12:00 Review Credit papers

Tuesday 20 February

- 09:30 - 10:30 CEO/ Chair Pre Board Call (Dara to call Marie on the Mobile) - Dara Deering
- 14:00 - 15:00 Interim Structure post HoC Exit (Dara's Office) - Dara Deering
- 15:30 - 16:00 Q Finance Service Review - HBFI (MR 04.05 (12) MS Teams Room) - Fiona Gilhawley

Wednesday 21 February

- 09:30 - 11:00 EMT Weekly (including EMT CC) (MR07.04) - Company Secretary HBFI
- 11:00 - 11:30 DL/DD Catch Up (DD office) - Darragh Lennon
- 12:00 - 12:45 HBFI(L) CC Prep (MR HBFI Office) - Dara Deering
- 14:00 - 14:25 Legal Team Goals (MR HBFI Office) - Paula Flinter

Thursday 22 February

- 08:30 - 11:30 Board Prep
- 12:00 - 13:30 HBFI Audit & Risk Committee Meeting 22.02.24 - In person (Treasury Dock, MR 08.01) - Company Secretary HBFI
- 14:00 - 18:00 HBFI Board Meeting 22.02.24 - In person (Treasury Dock, MR 08.01) - Company Secretary HBFI

Friday 23 February

- 09:00 - 09:25 1:1 Dara / Fiona - Fiona Mehigan
- 09:30 - 09:55 IWD Update (Microsoft Teams Meeting) - Clodagh Denny
- 10:00 - 11:00 HfA Investment Committee Prep (Dara's Office) - Dara Deering
- 11:00 - 12:00 Dara/Aileen Meeting (Dara to call Aileen on the Mobile) - Dara Deering

Saturday 24 February

Sunday 25 February

26 February 2024 - 3 March 2024

February 2024							March 2024						
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Monday 26 February

- 12:00 - 12:30 GM ERG (Dara's office) - Louise Mulcahy
- 13:30 - 14:00 Hold Taxi to Merrion - Dara Deering
- 14:00 - 17:00 Housing for All Investment Stream a 3-4.30 (Govt Buildings) - Dara Deering
- 14:00 - 14:40 Pre Meeting Catch Up (Merrion Hotel) - Dara Deering

Tuesday 27 February

- 08:30 - 08:55 New Customer Application (Dara's Office) - Sean Alger
- 10:00 - 11:00 Declan/Dara Coffee (Marker Hotel) - Dara Deering
- 14:00 - 16:00 Prep for Interview

Wednesday 28 February

- 09:00 - 12:00 HBFI Dara Deering (MR 08.01 (26)_Teams_Zoom_Webex Room) - Reception
- 09:00 - 11:00 Independent Interview
- 09:30 - 09:55 Placeholder EMT CC (MR08.06) - Company Secretary HBFI
- 09:30 - 11:00 EMT Weekly (MR08.06) - Company Secretary HBFI

Thursday 29 February

- 11:30 - 11:55 1:1 Dara / Fiona - Fiona Mehigan
- 14:00 - 15:00 Prep RemCo
- 18:30 - 21:30 Invitation: IWF Ireland - celebrate International Women's Day with IW... @ Thu Feb 29, 2024 6:30pm - 9:30pm (GMT) (dara.deering@hbfi.ie) (PTSB, 56-59 St Stephen's Green, Dublin 2, D02 H489) - IWF ADMIN

Friday 1 March

- 10:30 - 11:00 HBFI Remuneration Committee Meeting (Via Zoom) - Company Secretary HBFI
- 11:30 - 12:20 HBFI 'Have Your Say' Employee Engagement Survey Results (Microsoft Teams Meeting) - Laura Finnegan

Saturday 2 March

Sunday 3 March

4 March 2024 - 10 March 2024

March 2024							April 2024						
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Monday 4 March

- 11:00 - 11:25 **Catch Up** (Dara's Office) - Dara Deering
- 15:00 - 15:25 **IWD Exhibition - speaking points (virtual call)** (MS Teams) - Kim Cuthbert

Tuesday 5 March

- 09:30 - 10:00 **Green Loan Update** - David Casey
- 12:30 - 13:30 **International Women's Day 2024** (Treasury Dock (8th Floor MR 08.04 & MR 08.06)) - learning@ntma.ie
- 14:00 - 14:25 **Post approval pipeline** (Your office) - Stephen McHugh
- 16:00 - 16:45 **DD/ ET Catch up** (Dara office) - Eimear Tully

Wednesday 6 March

- 09:00 - 09:30 **DL/DD Catch Up** (DD office) - Darragh Lennon
- 09:30 - 10:30 **EMT Weekly** (MR07.04) - Company Secretary HBFI
- 10:30 - 10:55 **Catch up re Gem** - Dara Deering
- 14:00 - 15:00 **HBFI / Simmons and Simmons Meeting** (Treasury Dock, N Wall Quay, Dublin 1. D01 A9T8) - Dara Deering

Thursday 7 March

- 08:30 - 08:55 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 10:00 - 11:00 **Website Requirements Run Through (DD/DL/CH)** (DD office) - Darragh Lennon
- 14:00 - 15:00 **Post Approval Application - Review** (Microsoft Teams Meeting) - Fergus Mangan
- 15:30 - 16:00 **HBFI Board Meeting 07.03.2024 - Virtual** (Via Zoom) - Company Secretary HBFI

Friday 8 March

- Day off
- 10:30 - 10:45 **EMT CC** (MR07.04) - Company Secretary HBFI

Saturday 9 March

Sunday 10 March

11 March 2024 - 17 March 2024

March 2024							April 2024						
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Monday 11 March

- 11:00 - 12:00 **HOT Forum** (MR 07.04 (6) MS Teams Room) - Dara Deering
- 12:00 - 12:25 **1:1 Dara / Fiona** - Fiona Mehigan
- 12:30 - 12:55 **Call with Deloitte** (Microsoft Teams Meeting) - Fiona Mehigan

Tuesday 12 March

- 09:30 - 11:30 **HBFI Employee Engagement Workshops** (TBC) - Dara Deering
- 10:00 - 11:30 **Dara Deering /Michael Broderick**
- 12:00 - 12:25 **Discuss Open Data and Re-Use of public sector information obligations** - Orla Yeates
- 12:30 - 13:00 **Review Croi Conaithe Paper** - Dara Deering
- 17:00 - 17:30 **Post Approval Application Review** (Dara office) - Fergus Mangan

Wednesday 13 March

- 09:30 - 10:15 **HBFI - Workshop feedback.** (Dara's office) - Lorraine Norry
- 12:00 - 12:45 **Compliance Periodic Meeting (HBFI)** (MR 06.07 (8) MS Teams Room) - Cian McGowan
- 14:00 - 15:00 **EMT Formal** (MR 08.03) - Company Secretary HBFI
- 16:00 - 17:00 **Forward Funding - Croi Conaithe (Cities) Scheme** (Microsoft Teams Meeting) - John Bruckshaw

Thursday 14 March

- 08:30 - 08:55 **Cosec Catch Up** (Microsoft Teams Meeting) - Cecilia Fourie
- 09:00 - 09:55 **Equality Committee** (MR 08.06 (10) MS Teams Room) - Clodagh Denny
- 11:30 - 11:55 **1:1 Dara / Fiona** - Fiona Mehigan
- 14:00 - 14:25 **MEOP Catch Up** (Dara's office) - Darragh Lennon
- 14:30 - 15:30 **Handover Session (DD/FM/DL)** (DD office) - Darragh Lennon

Friday 15 March

- 11:30 - 12:00 **Aileen / Dara Catch Up** (Treasury Dock) - Dara Deering

Saturday 16 March

Sunday 17 March

18 March 2024 - 24 March 2024

March 2024

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April 2024

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Monday 18 March

■ St Patricks Day

Tuesday 19 March

- 12:45 - 14:00 **Dara/Brendan Catch Up** (Mayson Hotel - Meet in Reception Treasury Dock) - Dara Deering
- 14:30 - 15:30 **Gender Matters** (08.04) - Clodagh Denny
- 16:30 - 16:55 **HBFI(L) CC Prep** (MR 07.04 (6) MS Teams Room) - Dara Deering

Wednesday 20 March

- 08:45 - 09:30 **EES Feedback** (Microsoft Teams Meeting) - Laura Finnegan
- 09:30 - 11:00 **EMT Weekly** (MR07.04) - Company Secretary HBFI
- 09:30 - 10:30 **Placeholder: EMT CC** (MR07.04/TBC) - Company Secretary HBFI
- 11:30 - 11:55 **1:1 Dara / Fiona** (Microsoft Teams Meeting) - Fiona Mehigan
- 13:30 - 14:15 **HBFIL Credit Committee - 20.03.2024 (Virtual)** (Treasury Dock - Via Zoom) - Company Secretary HBFI

Thursday 21 March

■ 00:00 →

Friday 22 March

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Saturday 23 March

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- 11:00 - 13:00 **Invitation: IWF Ireland -- Welcome brunch to new members - Saturday, ... @ Sat Mar 23, 2024 11am - 1pm (GMT)** (dara.deering@hbfi.ie) (Balfes, 2 Balfe St, Dublin 2) - IWF ADMIN

Sunday 24 March

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25 March 2024 - 31 March 2024

March 2024							April 2024						
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Monday 25 March

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Tuesday 26 March

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Wednesday 27 March

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09:30 - 11:00 EMT CC followed by EMT Weekly (MR07.04) - Company Secretary HBFI

Thursday 28 March

08:30 - 08:55 Cosec Catch Up (Microsoft Teams Meeting) - Cecilia Fourie

10:00 - 11:30 HBFi Audit & Risk Committee Meeting 28.03.24 - Virtual (Treasury Dock via video conference) - Company Secretary HBFI

12:00 - 12:30 Board Evaluation Questionnaire - Dara Deering

15:00 - 16:00 HBFi / The Housing Agency (Microsoft Teams Meeting) - John Bruckshaw

16:15 - 16:30 Funding Gap in the Irish residential market - catch up Simmons and Simmons (Microsoft Teams Meeting) - Amy O'Halloran

Friday 29 March

Good Friday

Saturday 30 March

Sunday 31 March